

2023 TOP Annual Customer Meeting Minutes

August 30, 2023

Customers in Attendance:

Clark	Lewis	Umatilla
Cowlitz	Lower Valley	N. Wasco
Grays Harbor	Okanogan	EWEB
Klickitat	Pend Oreille	Whatcom

Minutes:

- Cost Allocation
 - 8.7% overall increase:
 - Load: 20% - no change
 - Base: 34% vs 32%
 - Bus: 14% vs 15%
 - Line: 32% vs 33%
- TOPIC – 2023 Proposed Changes (Version 10)
 - TOP Coordination Sessions
 - Timeline to be built in November and sent out for customer review
 - Outage Coordination (IRO-017-1)
 - Added “associated communication and control equipment” to include equipment that may affect BES equipment
 - If in doubt, please call the Outage Office
 - Event Reporting (EOP-004-4 & OE-417)
 - Anything that reaches the threshold of EOP-004 should be reported
 - Coordination of submitting the report is required between BPA and the entity - Either party can report and file
 - Equipment Changes
 - Separated out to its own section in TOPIC
 - Included applicable non-BES equipment aka “associated communication and control equipment” in the 210-day notification requirement
 - 210-day notification applies to anything that affects the BES system model – this includes communication equipment
 - RC West limits late model submissions – please coordinate with BPA
 - BPA is currently working on a more structured process for “temporary” configurations
 - If equipment fails and it turns into a replacement process, BPA reports these changes on an outage card and leaves it in place until the project is complete
 - Contract Section 5c
 - Included language from TOP contract section 5.c. in TOPIC
- Upcoming Schedule
 - October
 - 2024 cost billing table to be sent out
 - Pending customer feedback, possible second round of review for TOPIC v10
 - Annual Data Exchange (ADE)
 - December
 - Annual System Review (ASR)
 - January 2024

Please contact the TOP Team at CSRP@bpa.gov with any questions



- 2024 TOP/CFR billing updates effective January 1, 2024
- Section 5c compliance validation
- Annual System Review

Action Items:

- TOPIC
 - Equipment changes: clarify what categories qualify for the 210-day notification. Outline what “impacts” the configuration
 - Add language to differentiate 210-day process vs outage process
- Create ad-hoc process for when the equipment ratings change out of cycle (specific data validation). This will include all BPA connected entities, not just TOP customers
- Create schedule for BPA – Customer TOP Coordination Sessions

All materials will be posted on the [TOP & TP-CFR Services Pages](#)

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