



BONNEVILLE POWER ADMINISTRATION
DETAIL – NON-COMPETITIVE TEMPORARY PROMOTION OPPORTUNITY
INTEREST ANNOUNCEMENT # FY24-TSRE-Public Utilities Specialist (Settlements Analyst)-GS-1130-11/12-Temporary-Promotion-Detail

J08056/7- Public Utilities Specialist (Settlement Analyst)
1130/11-12/\$78,044-\$121,601
Full-time for 120 days

OPENS: 03/06/2024

CLOSES: 03/12/2024

POSITION LOCATION: Vancouver, WA (Remote pilot eligible)

WHO MAY APPLY: Any Bonneville Power Administration employee with current competitive career conditional/career status currently at the GS-11/12 (or equivalent) grade level. This is a non-competitive temporary promotion or detail NTE 120 days. Employees will need to confirm they have their supervisor's approval when applying for the non-competitive temporary promotion or detail.

Employees who have non-competitively served a total of 120 days in a temporary promotion or detail to a higher grade within the preceding 12 months are not eligible for a higher-graded opportunity. Contact HR Help at (503) 230-3230 if you have questions regarding your eligibility.

NOTES: The successful candidate will be detailed or non-competitively temporarily promoted to the position of Public Utilities Specialist (Settlement Analyst). Selection from this interest announcement is subject to the requirements of applicable employment practices. Any promotion associated with this announcement will be subject to the following:

- When an employee already holds the same grade or higher as the position of interest on a permanent basis, then the action will be processed as a detail and may be made for a period up to one year, in 120-day increments. When appropriate, details may be extended for an additional year, in 120-day increments.
- When an employee holds a lower graded position or is in a position with lower-graded promotion potential than the position of interest, she/he is prohibited from serving in a higher-graded position for more than 120-days in a 52-week period. The action may be processed as a detail or non-competitive temporary promotion at management's discretion. Employees selected for a non-competitive temporary promotion must meet time in grade, experience, and any minimum education requirements specified under Special Skills & Abilities below. Those who do not meet the time in grade or qualifications requirement(s) may be eligible to accrue experience during a detail. Non-competitive temporary promotions or details to a higher grade may not be extended or made permanent.
- The employee will be returned to his/her permanent position of record (i.e., position prior to detail) upon completion of the non-competitive temporary promotion or detail opportunity.
- Temporary promotions and details may be terminated at any time based on the needs of management.
- Multiple selections may be made from this interest announcement to fill the position on a rotational basis.

GENERAL INFORMATION:

The individual selected will report to Manager, Transmission EIM Settlements.

This position is in the Transmission EIM Settlements (TSRE) organization in Commercial System Management group (TSR), Transmission Marketing and Sales (TS), Transmission Services (T), Bonneville Power Administration (BPA).

The purpose of this position is to serve as a Settlements Analyst performing work to validate settlement values and construct shadow settlements, including managing disputes with either the California Independent System Operator (CAISO) or with BPA customers.

DUTIES:

Duties may include:

Market Data Validation and Settlement

- Reviews message logs and job scheduling tasks to ensure daily CAISO data load is successful.
- Reviews daily CAISO settlement transactions to ensure the accuracy of charge codes.
- Works with scheduling, billing, and after-the-fact groups to gather correct data for CAISO related transactional activity.
- Compiles and reviews data from multiple systems to validate and verify CAISO settlement calculations.
- Validates system calculated-shadow settlements and compare against CAISO settlements calculations.
- Validates settlement statements, invoices, and bid-cost recovery payments, including over/under scheduling penalties and other charge codes that may be allocated to BPA Transmission customers.
- Monitors CAISO settlement calendar for settlements, resettlements, and invoices.
- Validates weekly CAISO invoices against CAISO settlement statements to prepare invoice data for BPA's financial systems.

CAISO/Customer Dispute Resolution

- Identifies and manages CAISO charge discrepancies for BPA Resources that are participating in CAISO markets.
- Gathers and researches all relevant data to validate and verify CAISO discrepancies.
- Provides documentation/data to necessary parties to resolve disputes.
- Communicates with customers and the CAISO to explain and resolve any dispute related issues or allocation related questions specific to settlements.

Settlement Software System(s) and Automation

- Participates in user acceptance testing, using shadow settlement calculation experience and understanding.
- Participates in cross-departmental efforts to resolve software issues. The settlements software is a downstream system, reliant on data from many other departments (e.g., Bid/Base Schedule data, Real Time Operations data, etc.).

SPECIALIZED EXPERIENCE REQUIREMENTS:

A qualified candidate's online application and resume must demonstrate at least one year of specialized experience equivalent to the next lower grade level (GS-09) in the Federal Service. Specialized experience is defined as experience in 1) using an automated system to retrieve, reconcile, or validate transactional data, 2) conducting research or quantitative analysis to identify and resolve discrepancies in market transactions such as settlements, contracts, invoices, or billing, 3) Reconciling data to validate transactions and calculations for accuracy.

HOW TO APPLY:

Complete a brief memo of interest describing your interest in this detail – temporary promotion assignment and your relevant experience. Submit your memo and a signed Supervisory Acknowledgement statement (below) by close of business on **03/12/2024** to JLChambers@BPA.gov.

SUPERVISOR'S ACKNOWLEDGEMENT

INTEREST ANNOUNCEMENT #: FY24-TSRE-Public Utilities Specialist (Settlements Analyst)-GS-1130-11/12-Temporary-Promotion-Detail

I acknowledge that _____ has requested consideration for this position. I understand this temporary assignment is a detail or temporary promotion NTE 120 days.

I am willing to consider approving the detail and understand the salary, travel, lodging, M&IE costs and/or FTE for the duration of the detail will be funded by TSRE.

Supervisor's Signature: _____ Date: _____

Supervisor's Title: _____ Routing: _____