

Department of Energy

Official File

Bonneville Power Administration
P.O. Box 3621
Portland, Oregon 97208-3621

CORPORATE

February 7, 2005

In reply refer to: KDP-7

Mr. Dan Seligman
Columbia Research Corporation
209 W. Evergreen Blvd., Suite 605
Vancouver, Washington 98660
(360) 695-7422

RE: FOIA Request #05-021

Dear Mr. Seligman:

Thank you for your letter of January 27, 2005, requesting information under the Freedom of Information Act. In your letter you requested the following:

1. All communications between BPA and the National Archives and Records Administration (NARA) discussing BPA's compliance with or implementation of 36 CFR 1234 (electronic records management) and NARA's General Records Schedule 20.
2. All communications between BPA and the U.S. Department of Energy discussing BPA's compliance with or implementation of 36 CFR 1234 and General Records Schedule 20.
3. All internal BPA analysis, memoranda, emails or other communications discussing BPA's compliance with or implementation of 36 CFR 1234 and General Records Schedule 20.
4. All Standard Form 115 submissions or other documents from BPA to NARA that relate to the destruction or disposition of BPA emails.

Your request was received by our office on February 7, 2005 and has been logged in as FOIA #05-021. You have agreed to pay costs up to \$100. If costs for your request exceed \$100, we will notify you before proceeding.

Ms. Mary Rose Kerg, Management Analyst, has been designated as Authorizing Official for your request. Ms. Kerg has 20 working days, until March 8, 2005 to provide a response. Should you have any questions Ms. Kerg may be reached at Mail Stop JMS-3 or by calling 503-230-5456.

Sincerely,

A handwritten signature in cursive script that reads "Annie Eissler".

Annie Eissler
Freedom of Information Officer

Department of Energy

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Bonneville Power Administration
P.O. Box 3621
Portland, Oregon 97208-3621

CORPORATE

March 10, 2005

In reply refer to: KDP-7

Mr. Dan Seligman
Columbia Research Corporation
PO Box 99249
Magnolia Station
Seattle, WA 98139
(206) 493-2320

RE: FOIA Request #05-021

Dear Mr. Seligman:

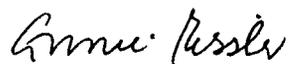
This letter responds to your Freedom of Information Act (FOIA) request dated January 27, 2005, designated as FOIA #05-021. You requested information concerning the retention and preservation of electronic records at BPA.

Enclosed in their entirety are all documents responding to your request. Enclosed are:

1. All communications between BPA and the National Archives and Records Administration (NARA) discussing BPA's compliance with or implementation of 36 CFR 1234 (electronic records management) and NARA's General Records Schedule 20.
2. All communications between BPA and the U.S. Department of Energy discussing BPA's compliance with or implementation of 36 CFR 1234 and General Records Schedule 20.
3. All internal BPA analysis, memoranda, emails or other communications discussing BPA's compliance with or implementation of 36 CFR 1234 and General Records Schedule 20.
4. All Standard Form 115 submissions or other documents from BPA to NARA that relate to the destruction or disposition of BPA emails.

In your original letter you agreed to pay fees up to \$100 to fulfill this request. Search, review and duplication for this request totaled \$221.00. In your original request, you asked that we contact you if estimated fees would exceed your \$100 threshold. In this instance, we failed to contact you with a revised estimate and to obtain your agreement to pay the higher estimated amount. Therefore, you will be sent an invoice in the amount of \$100.00 to cover costs of the search conducted, under separate cover by our accounting department.

Sincerely,



Annie Eissler
Freedom of Information Officer