



Department of Energy

Bonneville Power Administration
P.O. Box 3621
Portland, Oregon 97208-3621

PUBLIC AFFAIRS

September 24, 2008

In reply refer to: DK-7

Mr. Douglas J. Albright
Actuation Test Equipment Company
3393 Eddie Road
Winnebago, IL 61088

RE: FOIA #08-062

Dear Mr. Albright:

Thank you for the request for information you made to the Bonneville Power Administration (BPA), under the Freedom of Information Act (FOIA), 5 U.S.C § 552. Your letter was received in this office on Tuesday, September 23, 2008, and has been assigned a controlled number, 08-062. Please use this number in any correspondence with the Agency about your request.

After reviewing your request, it was determined that you addressed all the criteria of a proper request under the FOIA, DOE, and BPA regulation that implements the FOIA at Title 10, Code of Federal Regulations, Part 1004. You have agreed to pay all fees.

You have requested the following:

Any and all HOT meeting agendas, meeting minutes and any attachments from April 2008 to the present. A copy of HOT meeting schedule with dates from upcoming meetings for the remainder of FY 2008 and any agendas for those meetings in PDF or CD format.

Mr. Mark Jones, Manager, Federal Hydro Projects, and Mr. Thomas Murphy, Project Representative, have been designated as the Authorizing Officials for your request. Mr. Jones and Mr. Murphy have 20 working-days, until Wednesday, October 22, 2008, to provide a response. Should you have any questions, they may be reached by calling Mary Brown at 503-230-4261.

I appreciate the opportunity to assist you with this matter. If you have any questions about this letter, please contact Laura M. Atterbury, FOIA/Privacy Act Specialist, at 503-230-7305.

Sincerely,

/s/ *Christina J. Brannon*
Christina J. Brannon
Freedom of Information Act/Privacy Act Office