

Atterbury, Laura M - DK-7

(Transfer)

From: Jeter, Sheila [sheila.jeter@hq.doe.gov]
Sent: Thursday, January 07, 2010 3:12 PM
To: Atterbury, Laura M - DK-7
Subject: Case Assignment (HQ-2010-00626-F)

(HQ)

Details: Request Type : FOIA Requested By : Witthaus, Chris Requested Date : 12/16/2009 Primary User : Jeter, Sheila Comments:

RECEIVED BY BPA FOIA OFFICE THIS DATE: 1.7.10
DUE DATE: 2.5.10
LOG # BPA-2010- 00738-F



Department of Energy
Washington, DC 20585

January 7, 2010

MEMORANDUM TO: CHRISTY BRANNON
BONNEVILLE POWER ADMINISTRATION

FROM: ALEXANDER C. MORRIS
FOIA OFFICER
OFFICE OF INFORMATION RESOURCES

SUBJECT: FOIA REQUEST FROM CHRIS WITTHAUS

The attached request submitted by Chris Witthaus is transferred to your office for action. Mr. Witthaus submitted the request under the Freedom of Information Act. Please conduct a search for responsive documents and inform him of the results of the search.

If you have any questions about this correspondence, please contact Ms. Sheila Jeter of my staff on (202) 586-5061.



Morris, Alexander

From: FOIA-Central@hq.doe.gov
Sent: Tuesday, December 15, 2009 10:44 PM
To: FOIA-Central
Subject: DOE Headquarters FOIA Request

Name Chris Witthaus

Organization:

Address:

Vancouver, WA 98685

Phone:

FAX:

Email:

Record Description:

DOE and its field offices are currently badging all employees with smart cards that require extensive background checks and collection of each employee's biometric information. Please provide me all documentation that instructs those implementing this program (i.e., security management and staff) how to accommodate personal, religious, or cultural objections to background checks and/or collection of biometric information. Also, please provide all documentation that instructs those implementing this program how to accommodate employees whose biometrics cannot be obtained due to physical deformity, injury, surgery, or other cause. I am willing to pay up to \$100 to process this request.

Preferred Form or Format: PDF or hardcopy

Type of Requester (if provided):

An individual seeking information for personal use and not for commercial use.

Fees and Fee Waivers:

I agree to pay up to a specified amount for fees. Enter amount \$ 100

Waiver or Reduction of Fees Factors (if provided):

Expedited Processing:

Specific Justification for Expedited Processing:

Shack

DEC 15 2009 04
OTHER: A REQUEST FOR INFORMATION, 100 FREE PAGES

memorandum

DATE: December 16, 2009

REPLY TO
ATTN OF: MA-90 (Sheila Jeter)

SUBJECT: HQ-2010-00626-F (Witthaus)

TO: Ms. Robyne Johnston, HS-1

The attached Freedom of Information Act request is being sent to you for action as responsive records appear to be within your organization. If your organization does not have jurisdiction over the responsive records, please inform me to whom you are forwarding the request.

PLEASE ENSURE THAT THE DOCUMENTS YOU LOCATE ARE SPECIFICALLY RESPONSIVE TO THIS REQUEST, PARTICULARLY IF THEY ARE CLASSIFIED.

If other divisions, offices or field organizations also have relevant records, you are responsible for requesting their participation and for coordinating the response. It is important that an appropriate response be forwarded to the requester within 20 working days as failure to respond can be deemed a denial.

Upon receipt of this request an estimated completion date (ecd) is required. Please contact this office, as soon as possible, with your ecd date.

I also have attached a copy of correspondence to the requester from this office. If you have any questions, please contact me at (202) 586-5061.

Thank you for your cooperation and assistance.

Sheila Jeter
FOIA/PA Specialist
Office of Information Resources



Department of Energy
Washington, DC 20585

December 16, 2009

Mr. Chris Witthaus

HQ-2010-00626-F

Dear Mr. Whitthaus:

This is an interim response to the request for information that you sent to the Department of Energy (DOE) under the Freedom of Information Act (FOIA), 5 U.S.C. 552. You asked for information on smart cards. You specifically asked for all documentation that instructs those implementing this program (security management and staff) on accommodations of employee personal, religious, or cultural objections to background checks and or collection of biometric information. Also instruction on how to accomodate employees whose biometrics cannot be obtained due to physical deformity, injury, surgery, or other causes.

The request has been assigned to the Office of Health, Safety and Security (HS) to conduct a search of its files for responsive records. Upon completion of the search and the review of any records located, you will be provided a response.

In your letter you agreed to pay up to \$100.00 for fees incurred to process this request. For purposes of assessment of fees, you have been categorized under the Department's regulation that implements the FOIA at Title 10, Code of Federal Regulations, Section 1004.9 (b)(4) as an "other" requester. In this category, you are entitled to two hours of search time and 100 pages at no cost. You will be notified if fees are expected to exceed the amount you have stipulated.

The above referenced number has been assigned to the request and you should refer to it in any correspondence to the Department about this matter. If you have any questions bout the processing of the request, you may contact Ms. Robyne Johnston, HS-1, 1000 Independence Avenue, SW, Washington, DC 20585. She also can be reached on (202) 586-5385.

I appreciate the opportunity to assist you. If you have any questions about this correspondence, you may contact Ms. Sheila Jeter of my staff on (202) 586-5061.

Sincerely,


Alexander C. Morris
FOIA Officer
Office of Information Resources

