



Department of Energy
Bonneville Power Administration
P.O. Box 3621
Portland, Oregon 97208-3621

June 10, 2004

REQUEST FOR OFFERS NO. 0404, Non-Wires Solutions

Dear Offeror:

We invite you to submit an offer for this solicitation. Your offer shall be valid for a minimum of 90 days from the date offers are due. BPA may reject late offers.

This RFO in its entirety is located online at http://www.bpa.gov/Energy/N/Projects/Non_Wires/. Please refer to this website for all notifications, updates and amendments regarding the RFP. Updates and notifications to the RFP will be sent via e-mail to all those that register on the website. In order to receive these announcements offerors must register on the website.

Offers may be submitted via email to vpolizos@bpa.gov.

Offers are due: August 19, 2004, 4:00 p.m., PST

Deliver to:

For offers delivered via USPS:

Bonneville Power Administration
ATTN: Vasia Polizos/TLOS-4
RE: 0404, Non-Wires Solution
P.O. Box 3621
Portland, OR 97208

For courier or hand carried offers:

Bonneville Power Administration
ATTN: Vasia Polizos/TLOS-4
RE: 0404, Non-Wires Solution
905 NE. 11th
Portland, OR 97232

This Request for Offers (RFO) consists of the following:

Attachment 1, Instructions and Evaluation Process. Please read Attachment 1 carefully and complete and return those items required.

Attachment 2, Representations and Certifications

Attachment 3, Draft Contract
Signature page (BPA form 4220.36)
Unit 1 Schedule
Unit 2 Financial Assistance Clauses
Attachment 4, Program Overview and Requirements

Please call me at (503) 230-4164, or email me at vpolizos@bpa.gov, if you have any questions.

Sincerely,

Vasia Polizos
Contracting Officer

ATTACHMENT 1 -- INSTRUCTIONS TO OFFERORS & EVALUATION PROCESS

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INSTRUCTIONS

SUBMISSION OF OFFERS (11-2)M (SEP 98)(BPI 11.10.2.1)

- (a) Offers shall be valid for a minimum of 90 days from the date offers are due.
- (b) All offers and resultant agreement are subject to the conditions set forth in this solicitation and the BFAI.
- (c) BPA may reject late offers. BPA reserves the right to not consider proposals from potential suppliers other than those solicited by the CO.

PROPOSAL PREPARATION INSTRUCTIONS (SUPPLY/SERVICES) (11-51) (SEP 98)

Offerors shall submit their proposal in the following format:

- (a) Business Proposal (two copies, no page limit)
 - (1) Completed and signed contract signature page. (Form titled "Request for Offers and Award" with Blocks 9, 10, and 11 completed.) This form can be found in Attachment 3 of this Request for Offers.
 - (2) Representations and Certifications (see Attachment 2 of this solicitation).
 - (3) Completed "Schedule" which shows your proposed pricing and any other information contained in the Schedule which requires that you fill in information (see section titled "Schedule" in Attachment 3 of this solicitation).

- (b) Technical/Management Proposal (five copies, 30 pages maximum per copy, up to 10 pages for the proposal, up to 10 pages for the work plan, and up to 10 pages excluding title pages, resumes, technical exhibits and dividers). The Technical/Management Proposal shall include the requirements stated in Attachment 4, Part C.

**SUBCONTRACTING PLAN REQUIREMENT (8-4)
(SEP 98)(BPI 8.3.4)**

Offerors who are not small businesses as defined in Clause 8-1, Preference Award Representation, shall:

- (a) Submit with their offer, either:
 - (1) an estimate of the dollar amounts they plan to award to subcontractors who are either small businesses or small disadvantaged businesses, or
 - (2) a statement, with supporting reasons, that the nature of the contract does not offer subcontracting possibilities.
- (b) Negotiate a detailed subcontracting plan as described in BPI 8.3.3 prior to award if the nature of the contract offers subcontracting possibilities. The plan shall provide maximum practicable opportunity for small businesses and small disadvantaged businesses to participate in performance of the contract. The plan will be incorporated into the contract.

EVALUATION

**CONSIDERATIONS IN MAKING AWARDS (11-3.1) ALTERNATE I
(OCT 93)(BPI 11.11.1.1)**

- (a) BPA is seeking offers which provide the best combination of attributes in order to select the "best buy" offer. Best buy will be determined by comparing such attributes of interest as total cost to BPA, technical and management features, relative quality and adaptability of supplies or services, the offeror's financial responsibility, skill, experience, record of integrity in dealing, ability to furnish repairs and maintenance services, the time of delivery or performance offered, past performance (including safety record), and whether the offeror has complied with the specifications or demonstrated capability to perform the statement of work. BPA may consider other attributes without notification to the offerors if review of the proposals or BPA program needs raise relevant new issues.
- (b) BPA may award a contract on the basis of initial offers received, without discussions. Therefore, each initial offer should contain the offeror's best terms from a cost or price and technical standpoint.
- (c) A written award or acceptance of offer mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer shall result in a binding contract without further action by either party.
- (c) Proposals offering innovative, cost-effective approaches to meeting BPA's needs from a technical, work performance, delivery, pricing or other standpoint which produce an improved result for BPA are encouraged. The proposer should detail the strengths which it possesses, and explain how they will be applied to the proposed contract in order to provide a high quality, cost-effective solution to our requirements.

GENERAL

PURCHASING STANDARDS OF CONDUCT (3-1) (SEP 98)(BPI 3.1.7)

- (a) No person, other than as provided by law or authorized by the CO, shall knowingly obtain contractor proposal information or source selection information before award of a BPA purchase to which the information relates.
- (b) "Competing contractor," as used in this clause, means any entity that is, or is likely to become, a competitor for or a recipient of a contract or subcontract under a BPA purchase, and includes any other person acting on behalf of such an entity.
- (c) During the conduct of any BPA purchase of property or services, no competing contractor or any officer, employee, representative, agent, or consultant of any competing contractor shall knowingly:
 - (1) Make, directly or indirectly, any offer or promise of future employment or business opportunity to any BPA employee participating personally and substantially during the conduct of a BPA purchase, except as provided in BPI 3.1.4;
 - (2) Offer, give, or promise to offer or give, directly or indirectly any money, gratuity, or other thing of value to any BPA employee participating personally and substantially during the conduct of a BPA purchase; or
 - (3) Solicit or obtain, directly or indirectly, from any BPA officer or employee, prior to the award of a contract any contractor proposal information or source selection information regarding such purchase.

DISCLOSURE OF OFFEROR'S PROPOSAL (12-1) (SEP 98)(BPI 12.1.1.1)

BPA agrees not to publicly disclose the information submitted in response to this solicitation, with the following exceptions:

- (a) Information which is incorporated into the final agreement, unless specifically excepted.
- (b) Information available under the Freedom of Information Act.
- (c) Information required by a court of law or other Federal agencies.
- (d) Information publicly available from other sources.