



## Department of Energy

Bonneville Power Administration  
P.O. Box 3621  
Portland, Oregon 97208-3621

ENERGY EFFICIENCY

December 7, 2005

In reply refer to: PN-1

Dear Utility Conservation Manager:

At the end of the post-2006 conservation program planning process, the Phase 1 Conservation Workgroup provided Bonneville Power Administration (BPA) with their recommendations. Then a Phase 2 subcommittee helped BPA work through some program implementation issues. Following the Phase 2 process, BPA and the subcommittee members recommended forming a Utility Sounding Board (USB). The purpose of the USB is to act as a consultative body to BPA on post-2006 conservation programs, services, and regional infrastructure development. The Phase 2 subcommittee members agreed to serve as the initial members of the USB.

Working in collaboration with the USB, BPA developed the enclosed charter. This agreement describes the purpose of the volunteer USB, frequency of meetings and conference calls, and identifies the types of issues the USB will address. The document also outlines how and when members will rotate out of the USB and new members will be recruited.

BPA is excited to have the input of utility conservation experts. We believe that our conservation programs, services, and regional infrastructure development will be enhanced as a result of this input. We look forward to working with the USB in the future and are grateful for the time and resources USB members are providing.

Sincerely,

A handwritten signature in black ink, appearing to read "John B. Pynch". The signature is fluid and cursive, with a large initial "J" and a stylized "P".

John B. Pynch  
Energy Efficiency Implementation Manager

Enclosure