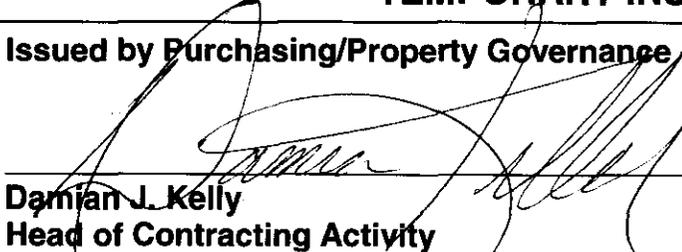


**BONNEVILLE PURCHASING INSTRUCTIONS  
TEMPORARY INSTRUCTION**

<p><b>Issued by Purchasing/Property Governance / DGP-7</b></p>  <p><b>Damian J. Kelly</b> <b>Head of Contracting Activity</b></p>
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**SUBJECT: BPI TEMPORARY INSTRUCTION 12-1**

**EFFECTIVE DATE: August 01, 2012**

**EFFECTIVE UNTIL: Superseded or Cancelled**

**TOPIC: Updated Congressional Notification Threshold and Procedure**

The following changes are implemented via this transmittal:

<b>Topic</b>	<b>BPI section</b>	<b>Change</b>	<b>Clauses</b>
Congressional Notification	4.5 (a) and (b)	<p>(a) <u>Updated Threshold for new awards:</u> The notification threshold for contract awards under BPI 4.5(a)(1) has been increased to \$4 million or more.</p> <p>(b) <u>Revised Procedure:</u> Notification of contract or financial assistance awards should be sent to the DOE Office of Congressional and Intergovernmental Affairs using the following email address: <a href="mailto:CI-ANA@hq.doe.gov">CI-ANA@hq.doe.gov</a>.</p> <p>(c) BPI 4.5(a)(2) addressing applicability to modifications or task orders remains unchanged.</p>	n/a

**INSTRUCTIONS TO COs:**

Submission via the DOE notification website as identified in BPI 4.5(b) has been replaced by submission to the above email address.

Additionally, COs should not use the upcoming DOE automated notification process, the Advanced Notification of Awards (ANA) system, as BPA does not use STRIPES. COs should continue to use the manual process of scanning the signed DOE Form 4220.10 Congressional Grant/Contract Notification form and transmitting in PDF format to DOE at the email address identified above.