

## **Summary of RRG Activities Progress Report**

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At the RTO West Regional Representatives Group (RRG) meeting held on February 27, 2004, the RRG asked that a summary of recent activities be provided between RRG meetings. In response, this is the first progress report on activities and major work streams underway to build on the RRG Regional Proposal.

### **March 31 RRG Meeting**

- The next RRG meeting is scheduled on Wednesday, March 31, from 1:00 p.m. to 5:00 p.m. PST at the Shilo Inn Suites Hotel. Agenda topics:
  - The Transmission Services Liaison Group (TSLG) plans to meet with representatives of the Facilities Group on the morning of March 31, so the RRG should be able to hear an up-to-the-minute report from the TSLG.
  - Also, on the agenda will be reports from the Facilities Group and Articles and Bylaws Work Group. The Articles and Bylaws Work Group is preparing a list of suggested corporate names for the "Independent Entity" and will ask for RRG feedback.
  - The agenda will also include an update on plans for briefings at FERC on both SSG-WI and the RRG Regional Proposal.

### **Activities of the Transmission Services Liaison Group**

- The Transmission Services Liaison Group (TSLG) is meeting approximately biweekly. The TSLG met February 23, March 3, and March 16-17. The next meeting is March 31.
- The TSLG developed a Request for Qualifications (RFQ) that was issued and posted on March 12. The RFQ solicits Statements of Qualifications for core technical staff to support further development of the operational and market structures of the Beginning State as described in the RRG Regional Proposal.
- The TSLG is looking to obtain technical support on four modules of work – rights administration; scheduling, operations, and settlement; ancillary services; and specifications for Beginning State implementation.
- Statements of Qualifications are due by April 2, 2004. By the end of April the TSLG plans to report to the RRG on the progress made for selecting core staff.
- At the March 16-17 meeting the TSLG worked on defining the structure of transmission service and considered various tariff structures and provisions, which relates to work module 1.
- Participants from the Facilities Group joined the TSLG on the afternoon of March 16 to discuss and better define the nature of transmission service offered in the Beginning State.
- A joint team was assigned to consider possible tariff structures. The team will report to the TSLG and Facilities Group representatives on March 31.

### **Activities of the Facilities Group**

- The Facilities Group met on March 2 and focused on building a common understanding of how the Beginning State will function so the group could assess the nature and extent of the facilities issues. The group came up with a list of questions for the TSLG.
- As noted in TSLG activities summary above, Facilities Group representatives met with the TSLG on March 16, and several members are participating with the TSLG during the remainder of March to consider possible tariff structure options.

### **Pricing Group**

- Selection of individuals to participate on a Pricing Group is underway. The Pricing Group will address cost recovery and define the Beginning State pricing approach. It's anticipated that the group will begin meeting in late April.

### **Activities of the Articles and Bylaws Work Group**

- The Articles and Bylaws Work Group has met several times since February 2004 – once in person and other times by conference call. Upcoming calls and meetings are generally scheduled on a weekly basis through March and April.
- The Articles and Bylaws Work Group developed a work plan with the primary goal of presenting to the RRG, in time for the April 28, 2004 RRG meeting, complete proposed drafts of articles of incorporation and bylaws for both the Developmental Entity and the Operational Entity (as shown on the RRG Process Diagram dated February 24, 2004).
- Small teams are currently working to develop preliminary draft provisions for both Developmental and Operational bylaws, and the work group plans to draft articles of incorporation when the bylaws work is further along.
- Related to the bylaws work, and as suggested at the last RRG meeting, there is now an informal consultation process underway to discuss concerns about composition and voting structure within member classes related to electing Trustee Selection Committee members.

### **Suggestions for Naming the “Independent Entity”**

- The Articles and Bylaws Work Group is preparing a list of suggestions to replace RTO West as the corporate name of the proposed “Independent Entity” and plans to ask for feedback at the March 31 RRG meeting.

### **RRG Meetings on March 31 and April 28**

- The RRG will meet on Wednesday, **March 31, from 1:00 p.m. to 5:00 p.m. PST at the Shilo Inn Suites Hotel near the Portland Airport.**
- The RRG also tentatively agreed to meet **Wednesday, April 28, 2004 from 9:00 a.m. to 3:30 p.m. PDT in Portland.** The Articles and Bylaws Work Group plans to have proposed drafts of Developmental and Operational articles of incorporation and bylaws for the RRG's review and feedback. Other work groups should have further work to report and discuss with the RRG at this meeting.