



Department of Energy

Bonneville Power Administration
P.O. Box 3621
Portland, Oregon 97208-3621

FINANCE

JAN 02 2002

In reply refer to: DFRO-2

CERTIFIED MAIL

Wayne Potempa
Schaefer Engineering Corporation
820 SE Division Place
Portland, OR 97202

Please disregard this notice if payment was mailed within the past five workdays.

Enclosed is a copy of invoice number **FOI-00004** dated **November 9, 2001**, in the amount of **\$161.45**. This represents your original financial liability to the Bonneville Power Administration. Payment was due 30 days from the date of the invoice.

Administrative charges of **\$20.00** have been charged to your account. The total now due is **\$181.45**. These charges will accrue on your account until the debt is paid in full. Currently, the minimum administrative charge to cover costs for processing and handling this account is \$20.00 for each 30-day period or portion thereof. Interest will accrue at the rate stated on the invoice. In addition, a 6 percent penalty per annum will accrue on any principal amount not paid within 90 days.

Your payment in the amount of **\$181.45** is due immediately. We request that payments greater than \$50,000 be transmitted to BPA via Automated Clearinghouse (ACH) credit or wire transfer. Payments less than \$50,000 should be sent to the Bonneville Power Administration (BPA), File No. 74038, P.O. Box 60000, San Francisco, CA 94160-4038.

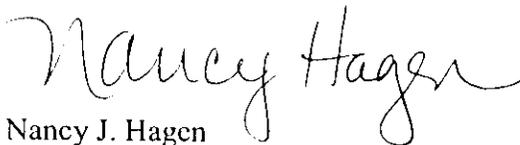
You have the right to inspect records and obtain a review, within BPA, of the determination of this indebtedness. A request for a review must be received by BPA within 15 days from the date of this letter. If this debt is not paid or you have not contacted us and agreed to make payment arrangements within 30 days from the date of this letter, BPA will pursue any or all of the following collection actions:

- Reduce Federal payments to you by administrative offset, including your tax refund. Certain payments from the U.S. Government may be reduced by the amount of your debt. Federal payments subject to reduction include your Federal salary or retirement pay, IRS tax refunds, contractor/vendor payments, and certain Federal benefit payments. If you are entitled to receive a payment that may be legally offset, your payment will be reduced to collect your debt.

- Refer your debt to private collection agencies for collection. This will result in increased administrative costs to you.
- Refer your debt to the U.S. Department of the Treasury for collection. This will result in increased administrative costs to you.
- Refer your debt to the U.S. Department of Justice for litigation. A lawsuit may be started against you.
- Report your delinquent debt to national credit bureaus. A credit report showing a poor payment history may seriously impair your ability to obtain credit.
- Report your debt to the IRS. If your debt is determined to be uncollectible, your debt may be reported to the Internal Revenue Service as income to you (Form 1099). You may owe taxes on this type of income.

Thank you for your prompt attention to resolve this matter. If you have any questions, please contact Sandra Fellin, Accounting Operations, at (503) 230-5297.

Sincerely,



Nancy J. Hagen
Manager, Accounting Operations

Enclosure

Subject: Wayne Potempa; Bill No. FOI-00004

cc:

A. Long - CILR-4

Official File DFRO (FI-22)

Sandra Fellin 12/28/01

NHagen: slf: 5297:12/28/2001 (\NHQP2\HQ2L22-DFRO-2-W\DFR\DFRO\Fellin\Dunning Letters\Wayne Potempa (10880) FOI-00004 D1.doc)



INVOICE

Invoice:
Invoice Date:
Page:

FOI-00004
November 9, 2001
1 of 1

Please Remit To:
BONNEVILLE POWER ADMIN
FILE NO. 74038
P.O. BOX 60000
SAN FRANCISCO CA 94160-4038

Customer No: 10880
Payment Terms: NET 30
Due Date: December 10, 2001

WAYNE POTEMPA
WAYNE POTEMPA
SCHAEFER ENGINEERING CORPORATION
820 SE DIVISION PLACE
PORTLAND OR 97202

AMOUNT DUE: 161.45 USD

To ensure that your account is credited properly, please include the invoice number on your check and/or enclose a copy of the invoice with your payment. Thank You.

For billing questions, please call: CHANDRA KING
503-230-3096

Original

Line	Description	Quantity	UOM	Unit Amt	Net Amount
1	SEARCH COSTS Number of Search hours: 3	3.00	EA	36.47	109.41
2	REPRODUCTION COSTS Number of Copies: 40	40.00	EA	0.05	2.00
3	REVIEW COSTS Number of Review hours: 1	1.00	EA	47.40	47.40
4	SPECIAL MAILING CHARGES Special Mailing Charges	1.00	EA	2.64	2.64

Subtotal: 161.45

AMOUNT DUE: 161.45 USD

AMOUNT DUE BONNEVILLE POWER ADMINISTRATION
FOR BONNEVILLE FOIA REQUEST # 02-003.

Unpaid balance after the due date will accrue interest at a rate of 1 percent per month, unless otherwise stated in the contract or agreement. You have the right to inspect the records and obtain a review, within BPA, of the determination of this indebtedness. All debts are subject to the Debt Collection Improvement Act of 1996.

For Internal Use
INVOICE CC'S: A LONG - CILR-4 OFFICIAL FILE - CCB-4