

August 23, 2002

E-mailed to Rob Patrick on August 23 at 4 pm

Mr. Rob Patrick
Newark Electronics
4850 SW Scholls Ferry Road
Portland, OR 97225

Dear Mr. Patrick:

Per Debi Baumberger's August 1, 2002, request, and in compliance with the Freedom of Information Act, enclosed is a listing of employees who have purchase cards who are located in the states of Washington and Oregon. Per our telecon, you stated that the names and addresses would suffice. There is no fee for this information.

Please keep in mind that solicitation of individual Government employees is prohibited, and there is no guarantee that your brochures and solicitations for business will be delivered to the addressees. Our policy prohibits the acceptance or delivery of non-official mail.

Sincerely,

Petey Fleischmann
Agency Program Coordinator, Purchase Card Program

Enclosure:
Purchase Card Listing

Tollefson, Gene - CILR-4

From: Tollefson, Gene - CILR-4
Sent: Monday, August 26, 2002 6:24 AM
To: Fleischmann, Petey - CK-1
Subject: RE: FOIA Request #02-045

1. Since you already told him no charge, I would stick with it in this case, on the theory that the increased costs are marginal. The 15 dollars is about what it costs to process a billing.
2. I don't know the current policy on phone numbers. The most recent request for a listing of bpa employees and phone numbers, some months ago, I went to printing services folks and had them print out a phone book and sent it to the requester. Those, of course, are names and business phone numbers.
- 3 & 4. we are responding to the request as received. when you called the guy to pin down the specifics of this request you were following a foia process. When a request is unclear and the authorizing official calls to clarify you may broaden or narrow a request. At that time the terms of the original request have changed to those you agreed to in the phone call. You would not in that case need a new foia request.
5. I think this one is covered in item 2.
6. I've never had a request for e-mail addresses. gt

-----Original Message-----

From: Fleischmann, Petey - CK-1
Sent: Friday, August 23, 2002 5:03 PM
To: Tollefson, Gene - CILR-4
Cc: Hampton, Becky - CK-1
Subject: FOIA Request #02-045

Gene

It may be that the procedures have changed since I began FOIA's, or maybe I never did read them closely enough.

In this case, Newark's former employee requested a list of credit card holders for Oregon and Washington. She wanted the list to have the names, phone numbers and location, but that the names and phone numbers were most important.

I spoke to Rob Patrick, who took the original requestor's place, to discuss which card holders they were really targeting. This led to him requesting card holders' titles as well. I told him that I could not get phone numbers or titles for him, as the only thing I could do was to look up individual phone numbers and titles which would be hours of my time and be quite expensive for them.

He quickly stated that he would happily accept the FOIA listing and addresses showing CH's locations, which I could get for him from my spreadsheet.

Sooo, I guess I have a couple of questions.

1. When I was reading the Computation Sheet per your instructions under paragraph 1), I was surprised that I may have needed to charge for this information. Although it probably took less than an hour all told, it would still be more than \$15. I had already advised them that there was no charge for this info. What do I do now?
2. I normally refer FOIA folks to the bpa.gov web site when they ask for phone numbers. But when I looked at this site, I could no longer find the phone numbers for CH's.

3. I assumed there was no charge, since it was relatively quick. However, Was it ok to go ahead w/ this FOIA request even though the original requester was no longer working for the company? I assume it's the COMPANY asking for the info., and not the employee, so I went ahead with it.

4. If someone wanted more information than what was originally requested, would I have needed a NEW FOIA request, or could I have provided that info (assuming I had it)?

5. With regard to phone numbers and titles. I don't have this info., except as I see it on our internal web page and the BPA sql phone. For me to go in and try to get this info for each of our 800 (plus/minus) CH's would be prohibitive. Is there another way to get this info?

6. What about e-mail addresses? They didn't ask, thank goodness, but are e-mail addresses something we HAVE to give out? We get so much e-mail now it's ridiculous.

I go ahead and fill out this completion form. Let me know about the above. Thanks

P

Petey Fleischmann - CK/CSB-2---East End
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Wed-Thur ext. 2133 or 360-418-2133
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