



Department of Energy

Bonneville Power Administration
P.O. Box 3621
Portland, Oregon 97208-3621

CORPORATE

March 4, 2003

In reply refer to: C-4

Mr. Dan Seligman
Columbia Research Corporation
209 W. Evergreen Blvd., Suite 605
Vancouver, WA 98660

RE: FOIA Request #03-021

Dear Mr. Seligman:

Thank you for the letter of March 4, 2003 requesting the following:

1. A copy of BPA's standards, criteria and guidelines for issuing performance awards (bonuses) and retention allowances to BPA employees.
2. The total amount of employee bonuses (based on agency performance goals) paid by BPA in fiscal year 2003 separated by Transmission, Power and Corporate business lines. And the dollar amount paid per employee for meeting agency level performance goals.
3. The individual performance bonuses paid by BPA to all Senior Executive Services employees of BPA in fiscal year 2002.
4. An up-to-date, complete list of all BPA employees (including executives) who currently receive retention allowances. Providing a) the person's name; b) position (official title); c: grade; d) base pay; e) retention allowance per pay period; f) the person who approved the allowance; and g) the reason.

Your request was received by our office on March 4, 2003 and has been logged in as FOIA #03-021.

You have agreed to pay for costs up to \$50 and asked that if costs for your request exceed \$50, that we call you before proceeding.

Ms. Mary Zeiher, Supervisory Human Resources Specialist, has been designated as Authorizing Official for your request. Ms. Zeiher has 20 working days, until March 31, 2003, to provide a

response. Should you have any questions she may be reached at Mail Stop CHR-1 or by calling 503-230-3487.

Sincerely,

A handwritten signature in cursive script that reads "Annie Eissler".

Annie Eissler
Freedom of Information Officer