

COLUMBIA RESEARCH CORPORATION

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November 14, 2003

Ms. Annie Eissler, Freedom of Information Act Officer
Routing: C-4
Bonneville Power Administration
P.O. Box 3621
Portland, Oregon 97208

RECEIVED BY BPA FOIA OFFICE THIS DATE: 11/17/03
DUE DATE: 12/16/03
LOG # CA-008

Dear Ms. Eissler:

Pursuant to the Freedom of Information Act, I would like to receive a copy of BPA's rules, regulations, directives and policies concerning the preservation of e-mail and attachments.

The scope of this request covers the preservation of e-mail and attachments generated internally within BPA or e-mail sent to, or received by, BPA staff from external sources.

I am willing to pay copy and search fees. If these fees exceed \$50, please call me before proceeding.

Thank you for your assistance.

Sincerely,

Dan Seligman

Dan Seligman
Attorney at Law