

IS 2.0 Update # 9

Update on Detailed Data Migration Process

During the launch of IS 2.0 BPA is committed to preventing rework on the part of our customers whenever possible. Specifically customers will not be asked to resubmit any detailed data that has been previously submitted and approved by BPA before IS 2.0 was launched. We have previously sent a communication regarding the detailed data migration process we are currently undertaking on behalf of our customers, (IS 2.0 update #6). This communication provides an update on this process and more detail than we were previously able to provide.

Below is a schedule for the review and migration of each of the data categories we are migrating. In many cases, the process is already underway. There will be no penalty or consequence should you choose to migrate any of these files yourself. Additionally, should you find errors or issues with any of the files BPA uploads; you will be able to request cancellation of these files from your COTR.

Please Note: We understand many of these processes are ongoing and some of these dates have already passed. This communication is intended to serve as a central reference for the various timelines associated with the data migration process.

Lighting Calculators

All lighting calculators that have been submitted and approved between Oct. 1, 2011 and Dec. 10, 2012 will be entered into IS 2.0 by BPA unless otherwise requested by utilities.

- Dec. 10- Jan. 8, COTR review and communication to customers on lighting calculators requiring modification.
- Jan. 8, COTRs provide a list of all lighting calculators received and their review status as a final check before lighting calculators are entered into IS 2.0 by BPA.
- Jan. 11-15, BPA will upload the lighting calculators received and approved by customers for data migration. These uploads will appear in your IS 2.0 dashboard as “Your utility name”_BPAupload_LightingCalculators.

Custom Project Completion Reports

Custom project completion reports received and approved by BPA between Oct. 1, 2011 and Dec. 10, 2012 will be transferred to the new Option 1 Custom Project Template and entered into IS 2.0 by BPA unless otherwise requested by utilities.

- Dec. 6 – 11, First round of Custom Project Calculators provided by EERs for customer review and completion.
- Jan. 7 -11, Second round of Custom Project Calculators provided by EERs for customer review and completion. BPA provided an incomplete set of projects after our initial distribution, so a subsequent round was initiated to ensure we had the complete list of custom projects that had submitted completion reports for the data migration efforts.
- Jan. 18, All Custom Project Calculators to be uploaded by BPA are returned to EERs.
- Jan. 22, BPA will provide a comprehensive list of all Custom Project Completion Reports. This list will include two categories:



- Custom project completion reports that have been completed by utilities and returned to BPA (BPA will upload these files on your behalf.)
- Custom project completion reports that have not been completed and returned to BPA (You will need to upload these files on your own.)
- Jan. 22 – 25, BPA will upload all completed Custom Project Calculators that have been returned to EERs by January 18, 2013.

Custom Project Proposals

Custom project proposals received and approved by BPA prior to Dec. 10, 2012, for custom projects not yet completed, will be transferred to the new Option 1 Custom Project Template by BPA and provided to utilities for their use during the completion of these projects.

- Jan. 22, BPA will provide customers with all custom project proposal files that have been migrated to the new Custom Project Calculator template. Customers will use these files to submit completion reports for COTR approval once the projects are complete.

Energy Management Calculators

(Track & Tune, High Performance Energy Management, and Energy Project Manager Calculators)

Energy Management project data, including Track & Tune, High Performance Energy Management, and Energy Project Manager data received before Dec. 10 will be entered into the appropriate IS 2.0 reporting tools by BPA on our customers' behalf and uploaded into IS 2.0. The Energy Smart Industrial team has collected project data from annual completion reports that have already been reviewed and approved.

- Jan. 14 – 16, EERs will distribute Energy Management calculators for customer review.
- Jan. 27, Customers are asked to confirm the completeness of their Energy Management calculators.
- Jan. 28 – 31, BPA will upload the Energy Management calculators on behalf of customers.