



Performance Tested Comfort Systems®

PTCS Trainer Participation Application

Parties interested in being listed on the Bonneville Power Administration (BPA) website as a provider of duct sealing and/or heat pump trainings must complete this form and submit to Bonneville Power Administration (BPA) for consideration. Companies may propose multiple trainers. A separate form must be completed for each individual. Qualified and approved applicants will be listed online and may request training materials. All sections of this form are required. Submit completed form to ResHVAC@bpa.gov or by fax to 877-848-4074, or by mail to PTCS Program, PEJC-1; PO Box 3621; Portland, OR 97208-3621.

Contact Information

Company:		Company Rep:	
Address:		City/State/Zip:	
Trainer Name:		Phone:	
		Email:	
Trainings offered:	<input type="checkbox"/> PTCS Heat Pumps <input type="checkbox"/> Heat Pumps (pre-PTCS)	<input type="checkbox"/> PTCS Duct Sealing <input type="checkbox"/> Prescriptive Duct Sealing	<input type="checkbox"/> PTCS Quality Inspector <input type="checkbox"/> Other (specify):

Trainer Qualifications

(minimum of 2 years experience or demonstrated equivalent required)

<p>PTCS Duct Sealing Trainers</p> <p>Trainer named above has _____ years full time experience in duct system testing and remediation and combustion zone depressurization testing, or conducting quality assurance inspections for duct tightness programs using these tests.</p>
<p>PTCS Heat Pump Trainers</p> <p>Trainer named above has _____ years full time experience in Heat Pump Commissioning and Controls, including testing, heat pump auxiliary heat controls, indoor coil airflow, refrigerant charge.</p> <p><input type="checkbox"/> Trainer has less than two (2) years required experience and requests an opportunity to demonstrate knowledge in (check all that apply) <input type="checkbox"/> PTCS Duct Sealing <input type="checkbox"/> PTCS Heat Pump Commissioning and Controls.</p>

Trainer Requirements

The Trainer and Company agree to the following terms and conditions:

1. Trainer agrees to comply with all Training Requirements, as listed at www.bpa.gov/reshvac.
2. PTCS Trainers will use PTCS Training Materials provided by BPA or materials that have been pre-approved by BPA.
3. Trainers shall provide students with dated proof of training completion only after students demonstrate mastery of subject matter.
4. Trainer will confirm training completion status for students to BPA and/or BPA's utilities upon request.
5. BPA reserves the right to refuse to list a trainer for any reason.
6. Company shall notify BPA immediately if Company no longer offers training through a BPA-approved trainer.
7. Trainer shall use only BPA provided or BPA approved PTCS training materials.



Signatures

By signing below, the Applicant certifies that all information provided in this application is true and correct to the best of their knowledge, and shall comply with the terms of this application.

Applicant Signature:

Date:

The Company Representative further certifies that they are authorized to agree to these terms on behalf of the Company, that all information provided in this application is true and correct to the best of their knowledge, and that the Company shall comply with the terms of this application.

Company Representative Signature:

Date:

Program Use Only
Approval Signature:

Date: