

Sample Orientation Day Agenda

Time	Minutes	Activity	Support Information
8:00 AM	20	Opening Activities, Welcome, Overview of Agenda	NHT Facilitator
8:20 AM	10	Administer Oath, Collection of Oath	HRD (Oath) and NHB (Collection of Oath)
8:30 AM	20	Executive Welcome, Mission, Vision, and Values	Executive Presenter
8:50 AM	15	Break/Tour - Cafeteria/Convenience Store	NHT Facilitator
9:05 AM	10	BPA Organizational Structure	NHT Facilitator
9:15 AM	20	BPA Culture, Core Values Introduction	NHT Facilitator
9:35 AM	15	Culture of Safety	NF - Safety Program Manager
9:50 AM	25	History of BPA	DKEL - Librarian
10:15 AM	15	Break	NHT Facilitator
10:30 AM	85	Teachback Activity: Business of Bonneville	NHT Facilitator
11:55 AM	5	Morning Review Turning Technologies quiz	NHT Facilitator
12:00 PM	60	Lunch	
1:00 PM	15	Labor Relations and Bargaining Units	NHE - Labor Relations Specialist
1:15 PM	10	Security Briefing and Badging	NNP - Security Specialist
1:25 PM	55	Benefits & Total Rewards	NHB - HR Specialist
2:20 PM	10	Office of Civil Rights and Equal Employment Opportunity	CE- EEO Specialist
2:30 PM	15	Tour - Fitness Center, 911 Facilities, Library	NHT Facilitator
2:45 PM	15	Break	NHT Facilitator
3:00 PM	30	Computer Orientation	JRS
3:30 PM	20	Website Orientation	NHT Facilitator
3:50 PM	5	Evaluation	NHT Facilitator
3:55 PM	5	Wrap up and next steps - Explain community fair	NHT Facilitator
4:00 PM	30	Community Fair	The Associates, BPA Ambassador Program, Community Office, Diversity and Inclusion, Media Services, Federal Credit Union, Information Protection, Veterans Group, Workplace Improvement Network,
4:30 PM		End	