

INTEREST ANNOUNCEMENTS

ATTACHMENT C – DETAIL/TEMPORARY PROMOTION TEMPLATE



BONNEVILLE POWER ADMINISTRATION
DETAIL – NON-COMPETITIVE TEMPORARY PROMOTION OPPORTUNITY
INTEREST ANNOUNCEMENT BPA-26-TEGA-001

Interdisciplinary Electrical/Electronic Engineer

For Classified position J08343/J08344-GS-0850/0855-13

Pay Range: \$130,328 – 157,607

Full-time for 120 days

Number of Vacancies: 2

OPENS: 8/25/2026

CLOSES: 9/1/2026

POSITION LOCATION: Infrastructure Delivery (TEGA), Vancouver, WA Vancouver, WA

WHO MAY APPLY: Any Bonneville Power Administration employee with current competitive career conditional/career status currently at the GS-12 or GS-13 grade level. This is a non-competitive temporary promotion or detail NTE 120 days. Employees will need to confirm they have their supervisor's approval when applying for the non-competitive temporary promotion or detail.

Employees who have non-competitively served a total of 120 days in a temporary promotion or detail to a higher grade within the preceding 12 months are not eligible for a higher-graded opportunity. Contact Shane Helm and # 564-236-6599 if you have questions regarding your eligibility.

NOTES: The successful candidate will be detailed or non-competitively temporarily promoted to the position of Electrical or Electronic Engineer. Selection from this interest announcement is subject to the requirements of applicable employment practices. Any promotion associated with this announcement will be subject to the following:

- When an employee already holds the same grade or higher as the position of interest on a permanent basis, then the action will be processed as a detail and may be made for a period up to one year, in 120-day increments. When appropriate, details may be extended for an additional year, in 120-day increments.
- When an employee holds a lower graded position or is in a position with lower-graded promotion potential than the position of interest, s/he is prohibited from serving in a higher-graded position for more than 120-days in a 52-week period. The action may be processed as a detail or non-competitive temporary promotion at management's discretion. Employees selected for a non-competitive temporary promotion must meet time in grade, experience, and any minimum education requirements specified under Special Skills & Abilities below. Those who do not meet the time in grade or qualifications requirement may be eligible to accrue experience during a detail. Non-competitive temporary promotions or details to a higher grade may not be extended or made permanent.
- The employee will be returned to his/her permanent position of record (i.e., position prior to detail) upon completion of the non-competitive temporary promotion or detail opportunity.
- Temporary promotions and details may be terminated at any time based on the needs of management.

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- Multiple selections may be made from this interest announcement to fill the position on a rotational basis.

GENERAL INFORMATION:

This position is located in Infrastructure Delivery (TEGA), Transmission Engineering Grid Expansion (TEG), Engineering and Technical Services (TE), Transmission Services (T).

The purpose of this position is to serve as either an Electrical or Electronic Engineer as the principal Substation Project Coordinator and COR (Contracting Officer's Representative) for the organization's more complex substation projects and contracting issues.

DUTIES:

75% Substation Project Coordinator and COR

- Serves as a technical expert and consultant to BPA management and technical staff, BPA customers, inspectors, and contractors, by providing expert advice and input on a wide range of complex issues related to new high voltage substation siting, substation rebuilds, and other complex substation design projects such as control house replacements and bay additions, design specifications, and project completion. The incumbent in this position ensures timely, on-budget completion of contracted projects. Responsible for the coordination of necessary activities to establish the most effective location of facilities, considering performance, cost, environmental impacts, and problems related to public and/or political issues.
- Serves as a technical advisor to a Contracting Officer (CO) as a Contracting Officer's Representative (COR). Identify milestones and metrics for the contractor for each project and monitors performance and compliance with the contract to ensure that BPA receives goods or services that conform to the technical requirements as set forth in the contract. Responsible for accepting (or rejecting) submittals and releasing them for shipment to BPA. Such duties include, but are not limited to: reviewing and evaluating technical progress, financial reports and other documents; performing production surveillance and status reporting, timely reporting of inadequacies noted in specifications or performance; monitoring the use of government property; assuring that modifications to work to be performed under the contract are not implemented before a written modification is issued by the CO; informing the CO of situations that could become a basis for future claims; interpreting technical specifications; approval of contractor's reports and other materials; preparation of receiving reports; review and certification of invoices; and rejection of non-conforming services, materials, or equipment. Provides project updates as needed to facilitate planning by Contracting Officers to complete contracts.
- Works with the Project Manager and with responsible parties throughout the TE organization at the start of the design phase of assigned projects to develop and publish the Scope, Statement of Work and schedule.
- Leads and participates in initial planning meetings with contractors. Assists in the review of contract project fee estimate proposals through facilitation of review with BPA team. Negotiates technical requirements, schedules, cost and commitments with team members, managers, and contractors.
- Monitors the progress of the overall design of projects assigned to the contractor. Coordinates design of assigned projects to ensure designs comply with appropriate BPA criteria, policy, and standards and conformance to all institutional regulations to provide a working and safe design compatible with the surrounding environment. Interacts extensively with the project manager and other engineers, documenting all pertinent changes encountered as well as their impacts. Travel to the field is expected in support of projects 1-5 days per month.
- Issues designs prepared by the contractor to the BPA review team to ensure accuracy, adequacy, and conformance to BPA's requirements and design parameters. Gathers comments from the BPA review team and compiles the comments for clarity and forwards to contractor for inclusion in designs. Reviews and

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evaluates contractors prepared drawings, material certifications and submittals for conformance to the design specifications. Provides technical advice and training as needed.

- Oversee projects to assure compliance with budgets, schedules, technical scope, and overall adequacy and quality. Facilitate problem solving with contractors by coordinating approval and implementation of innovative solutions and designs for unusual conditions where standards or precedent designs are not applicable
- Prepares Issue for Solicitation (IFS) and Issue for Construction (IFC) packages for construction contracts and posts them on ProjectWise for prospective bidders. Manage all design documents in ProjectWise throughout the design and construction phases of the project and issues final as-built designs to appropriate BPA design groups at the completion of construction. Serves as a technical lead for transmission work on contractor bid review and evaluation teams. Facilitates the ordering of Government Furnished Materials (GFM) as needed for a construction project.

25% Other Duties

- Serves as technical team lead during scoping phase of substation projects, working in a co-leadership position with the assigned project manager. Responsible for assembling a scoping team of subject-matter-experts (SME) to complete the project's Conceptual Design Document (CDD). Ensures the project team follows the CIA process during scoping.
- Responsible for complete and executable design packages of assigned projects per the CIA process. Coordinates complete designs of assigned projects that meet the requirements specified in the CDD to ensure conformance with standards and requirements for worker and public safety, reliability and performance, and environmental and cultural obligations. Monitors the progress of the overall design of assigned projects, interacting extensively with the project manager and other engineers and SMEs, documenting all pertinent changes encountered as well as their impacts. Initiates necessary adjustments to the workflow while remaining in continual contact with the project manager to alert appropriate personnel of any work slippage, accelerated timelines, or other consequences.
- Provides technical support to construction and field personnel during the construction of assigned projects. Serves as an expert consultant on matters within their field of expertise. Conducts post construction QC via feedback to project team on project outcomes utilizing a lesson learned model. Works with the project manager at the start of the design phase of assigned projects to develop schedules and helps coordinate any organizational schedule changes. Develops and prepares a summary of the technical design parameters and requirements for assigned projects through coordination with responsible parties as a lead member of the project team.

SPECIAL SKILLS & ABILITIES:

Employees with at least one year of specialized experience at the next lower grade level in the Federal service may be eligible for temporary promotion. Specialized experience for this position is defined as:

1. Knowledge of advanced electrical/electronic engineering theories, principles, concepts, standards, and methods sufficient to serve as 'Substation Project Coordinator' for Transmission's Substation Engineering organization. . Ability to have oversight of contracted resources, contractor's application of agency standards, to do a comprehensive review of contractor created substation project designs. To help implement an agency-wide strategy for substation programs by providing leadership, oversight, scheduling, facilitation, and tracking of the agency's newest capital substation projects.

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2. Knowledge of engineering concepts sufficient to provide extensive skill and experience in the analysis, design, and economic evaluation of substation projects (to be engineered, by contracted companies for the agency); and to provide expert technical and project consultation, leadership, and direction in the substation arena. Ability to interpret and adapt general guidelines and precedents regarding DOE, BPA, NERC, FERC, and other regulatory agency policy statements and objectives applicable to public electric utilities, power plants, and transmission systems sufficient to modify, adapt, and/or refine broader guidelines to resolve specific complex and/or intricate issues and problems; develop new methods and criteria; and propose new policies and practices.
3. Ability to serve as a technical lead in establishing policies, procedures, and tools used for the execution of substation design contracts.
4. Ability to act as a COR (Contracting Officers Representative) on contracts used to develop substation designs and construction. This includes the expert ability to answer RFI's (Requests for Information – from contract companies) that are the most technical in nature. Be able to expertly review invoices from contractors for accuracy and validity, having the responsibility of giving authorization to make payments, based on review of invoices.
5. Ability to act as a COTR (Contracting Officers Technical Representative) on contracts used to develop Transmission Line designs and Transmission Line construction. This includes the expert ability to answer RFI's (Requests for Information – from Contract companies) that are the most technical in nature. Be able to expertly review invoices from contractors for accuracy and validity, having the responsibility of giving authorization to make payments, based on your review of the invoices.
6. Ability to communicate clearly, concisely, and with technical accuracy, both orally and in writing, as well as work in a professional manner with peers, management, contracting officers, contractors, and other agencies.

HOW TO APPLY:

Complete a brief memo of interest describing your interest in this detail – temporary promotion assignment and your relevant experience. Submit your memo and a signed Supervisory Acknowledgement statement (below) by close of business on 9/1/2026 to David O'Claire, deoclaire@bpa.gov. Do NOT submit a resume.

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SUPERVISOR'S ACKNOWLEDGEMENT

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I acknowledge that _____ has requested consideration for this position. I understand this temporary assignment is a detail or temporary promotion NTE 120 days.

I am willing to consider approving the detail and understand the salary, travel, lodging, M&IE costs and/or FTE for the duration of the detail will be funded by TEGA.

Supervisor's Signature: _____ Date: _____

Supervisor's Title: _____ Routing: _____