



BONNEVILLE POWER  
ADMINISTRATION  
TRAINING ANNOUNCEMENT – FY24

Portland State University (PSU)  
Center for Public Service  
2024 National Policy Process Seminar (NPPS)

**OPENS: Oct. 9, 2023**

**CLOSES: Oct. 23, 2023**

**WHO MAY APPLY:**

Current supervisory and non-supervisory GS-12 to GS-15 employees of the Bonneville Power Administration are encouraged to apply to the week long National Policy Process Seminar (NPPS).

Selected participants must be at GS-12 (or higher) grade level (permanent or acting) throughout the program period to remain eligible (Jan. 2024 to Dec. 2024).

Participation in the NPPS does not result in a promotion.

**GENERAL INFORMATION:**

This up-close and personal approach to learning about the policy process provides students with a detailed understanding of how work is accomplished in Washington, D.C., and insight into how this affects their work back in the Northwest. During the seminar, students will meet with national agency representatives, members of Congress and their staff, the President's staff, and lobbyists and issue advocates. The one-week course offers:

- Opportunities to discuss policy issues important to the region.
- Direct and personal interaction with participants in the policy process.
- Detailed understanding of the forces at work in national policies.
- The opportunity to apply these lessons to the Northwest.

Participants will gain an understanding of the larger political and legal contexts within which agencies operate.

**PROGRAM DETAILS:**

**Cost:** Tuition is \$2,800 per participant. The Chief Culture Office will fund this opportunity. The participant's organization will fund all travel, per diem, and lodging expenses.

**Program Dates & Locations:**

- **Dec. 14, 2023:** Half-day pre-trip session at Portland State University (PSU)
- **Jan. 11, 2024:** Half-day pre-trip session at PSU
- **Jan. 27 to Feb. 3, 2024:** Visit to Washington, D.C. Program begins the morning of Sunday, Jan. 28.
- **Mandatory group dinners:** Sunday, Jan. 28; Tuesday, Jan. 30; Thursday, Feb. 1.

- **Feb. 14, 2024:** Half-day post-trip reflection session at PSU.

**Applicant selection:** BPA will select participants for the NPPS in November 2023.

#### **FURTHER INFORMATION:**

Visit the PSU Center for Public Service: [NPPS website](#) for more information about the program.

#### **HOW TO APPLY:**

Interested candidates are required to submit responses to the following (no more than one paragraph for each question):

1. Explain how this learning experience will enhance your ability to do your job and how this opportunity directly connects to your current work.
2. Describe one successful project you managed that required knowledge of public policy and how this opportunity will provide you with additional benefits.
3. How will you measure your learning and bring education and experience back to your team due to this opportunity?

#### **HOW YOU WILL BE EVALUATED:**

Subject matter experts will anonymously evaluate each candidate based on the quality of the narrative responses submitted.

#### **CANDIDATE APPLICATION PACKAGE CHECKLIST:**

- Expression of Interest, containing a narrative response for each question, no longer than one page for each question.
- Completed and signed supervisory acknowledgment (Page 3).

#### **HOW TO SUBMIT YOUR APPLICATION:**

Email your response narrative and completed supervisory acknowledgment statement to [Leadership Development](#) by **11:59 p.m. PDT, Oct.23, 2023**.

BPA will review applications submitted under this interest announcement and select participants for submission. Do not send applications directly to PSU.

Those selected must:

- Complete the PSU registration form.
- Submit a BPA external training request.



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**Supervisory Acknowledgement**  
TRAINING ANNOUNCEMENT

I acknowledge that \_\_\_\_\_ has submitted an application for consideration for this training opportunity.

I understand that this interest announcement requires my pre-approval, and I approve this training for this applicant as part of their Individual Development Plan.

I understand that, if selected, the applicant must attend all scheduled sessions in the Portland State University - 2024 National Policy Process Seminar.

I understand that, if selected, I am responsible for funding all travel, lodging, and per diem expenses connected to this training for this applicant.

The Chief Culture Office - Leadership Development budget will fund all tuition (\$2,800 per participant).

Supervisor's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor's title: \_\_\_\_\_ Routing: \_\_\_\_\_