BPA Cost Documentation Requirement Begins April 1: Testing Underway

Last fall, BPA informed customer utilities that cost documentation will be required to be uploaded at the time of initial BPA Energy Efficiency Tracking System (BEETS) submissions for all measures that incur cost. BPA is currently testing cost documentation upload methods to prepare for implementation beginning April 1, 2026.

BPA would like to highlight a few key points about the upcoming changes:

- All options being tested for cost documentation submission will allow for bulk uploads and will not require customer utilities to attach documents to individual BEETS applications.

- The new requirement will impact the timing and process for providing cost documentation to BPA, but it will not change what qualifies as cost documentation for each measure.

- The invoices or other cost documents that utilities currently collect and store will be the files requiring upload to BPA starting April 1, 2026.

BPA is developing a more detailed Frequently Asked Questions (FAQ) and supporting materials and will hold a webinar on the upcoming changes in late February. Please send questions to energy efficiency representative so they can be addressed in the FAQ.

If you are interested in participating in preliminary bulk upload testing, please contact Melissa Podeszwa at mjpodeszwa@bpa.gov to learn more.