

Ductless and Ducted Mini-Split Heat Pump (DHP) Project Installation Form

All sections must be filled out by the installer at the time of installation. A copy of this completed form and the purchase receipt or invoice must be promptly submitted to the homeowner's utility in accordance with utility policy.

All systems must:

1. Be listed on [BPA's DHP Qualified Product List](#).
2. Be installed according to the [Best Practices for Installing Ductless Heat Pumps Guide](#).
3. Be installed in accordance with manufacturer specifications, including adherence to proper refrigerant charging.
4. Meet local utility requirements.

What is Being Installed? <i>(Select One)</i>	Eligible Home Types <i>(Select One)</i>	Eligible Existing Heating System Being Displaced <i>(Select One)</i>
<input type="checkbox"/> Single Ductless Indoor Head <input type="checkbox"/> Single Ducted Mini-Split ¹ <input type="checkbox"/> Multiple Ductless Indoor Heads <input type="checkbox"/> Multiple Indoor Ducted Mini-Splits ¹ Combination Ductless/Ducted Mini-Splits	<input type="checkbox"/> Existing Single-family <input type="checkbox"/> Existing Manufactured <input type="checkbox"/> New Manufactured New Single-family (in all states except WA) New Single-Family homes in Oregon, see additional requirement below.*	<input type="checkbox"/> Electric Forced Air Furnace <input type="checkbox"/> Electric Zonal ²
Ductless Heat Pump Upgrade	Existing Single-family Existing Manufactured	Ductless Heat Pump

¹ A whole-home centrally ducted system may be reported as a ductless heat pump if it is on the Ductless Heat Pump Qualified Products List and has at least one ductless head. If all applicable Implementation Manual requirements are met for the Air Source Heat Pump measures, with or without PTCS, these systems are eligible for reporting as such.

² Zonal heating includes electric, non-ducted: Ceiling cable, wall, baseboard, plug-in and an electric boiler/water heater attached to a hydronic floor heating system.

<p>*Oregon New Single-family <u>only</u></p>	<p>To qualify for a DHP incentive, utilities must document that a high efficiency water heater is installed in the home to meet Oregon Building Code.</p>	<p>High-efficiency Water Heater?</p> <p>Yes</p> <p>No</p>
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Household Information

Customer Name		Customer Electric Utility		
Installation Address		City	State	Zip
Year Built:	Total Heated Area of the Home: Sq Ft	Customer Phone		
<i>Mailing Address, if different:</i>				

Installation Information

AHRI Certified Reference #:		HSPF Rating:	Installation Date:
Outdoor Unit Manufacturer:		Outdoor Unit Model(s) #:	
Associated Indoor Units	Indoor Unit Model Number(s)	Associated Indoor Units	Indoor Unit Model Number(s)
Indoor Unit 1:		Indoor Unit 3 (if installed):	
Indoor Unit 2 (if installed):		Indoor Unit 4 (if installed):	
Total Installed Cost (before rebates): \$ _____ Additional repair cost (if low income): \$ _____			

UTILITIES: Please consider whether to include a Privacy Act Notice to your customers in this form.