

DRAFT REVISIONS TO EXHIBIT D AUPS
11/19/15

Revision No. 1, Exhibit D
Agreed-Upon Procedures
Effective October 1, 2015

«Customer Short Name» shall ensure that its CPA is contractually obligated to complete the following Agreed-Upon Procedures, section 1 through section 6, pursuant to the terms and conditions included in Exhibit C.

1. RESIDENTIAL LOAD SUPPORTED BY LOAD DATA

The objective of this section 1 is for the CPA to confirm the data used to calculate «Customer Short Name»'s Residential Load (as defined in the Settlement Agreement), which is used to determine «Customer Short Name»'s REP benefits for the Exchange Period subject to the then-current Agreed-Upon Procedures review.

- 1.1 Obtain «Customer Short Name»'s Residential Load Worksheet provided by BPA pursuant to Exhibit C, which was used to calculate the Residential Load using the Qualifying Residential and Small Farm Load from the Base Period and the year after the Base Period to determine REP benefits for the Exchange Period subject to the then-current Agreed-Upon Procedures review.
- 1.2 Obtain from «Customer Short Name» its Qualifying Residential and Small Farm Load eligible for REP benefits by month (monthly retail sales) for each of the months of the Base Period and of the year following the Base Period. Confirm the respective monthly Qualifying Residential and Small Farm Load amounts (monthly retail sales) to the corresponding months on the Residential Load Worksheet. Note: if the Qualifying Residential and Small Farm Load for each month of the Base Period and the year after the Base Period was confirmed in a prior Agreed-Upon Procedures review under section 2, below, the CPA may, in lieu of performing the confirmation specified in this section 1.2, rely on the prior Agreed-Upon Procedures Report which provided such confirmation. Note any exceptions.
- 1.3 Obtain the distribution loss factor(s) for each of the months of the Base Period and of the year following the Base Period which are identified in the two Final ASC Reports that cover such periods.

Note: The Base Period and the year after the Base Period are calendar years and the Final ASC Reports cover Fiscal Years.

Confirm the respective distribution loss factors from the Final ASC Reports to the corresponding months on «Customer Short Name»'s Residential Load Worksheet.

- 1.4 Using «Customer Short Name»'s Residential Load Worksheet, confirm the calculation of the Residential Load (the two-year average load, by respective months), of the Base Period and the year following the Base Period adjusted to include the appropriate distribution loss factors.

Note: the monthly Residential Load for a particular month of the first Fiscal Year of the Exchange Period will be the same as for that month of the second Fiscal Year of the Exchange Period. See «Customer Short Name»'s Residential Load Worksheet.

- 1.5 For the Exchange Period subject to the given Agreed-Upon Procedures review, agree each month's Residential Load (from the Residential Load Worksheet calculations) with the monthly load from the Residential Exchange Program Residential Load table published in BPA's Power Rate Schedules and General Rate Schedule Provisions for that Exchange Period. Note any exceptions.
- 1.6 For the Exchange Period subject to the given Agreed-Upon Procedures review, agree each month's Residential Load from «Customer Short Name»'s Residential Load Worksheet with «Customer Short Name»'s monthly invoiced load pursuant to section 8 of the Agreement. Note any exceptions.
- 1.7 Follow up with «Customer Short Name» personnel for explanations of any monthly differences greater than 1% and document such explanations and differences.

2. AGREED-UPON PROCEDURES REVIEW OF EXCHANGE PERIOD LOAD IS SUPPORTED BY LOAD DATA

The objective of this section 2 is for the CPA to confirm «Customer Short Name»'s source data of current "Qualifying Residential and Small Farm Load" (as defined in the Agreement) that will be used to calculate the Residential Load in future Exchange Periods.

- 2.1 Obtain from «Customer Short Name» its Qualifying Residential and Small Farm Load eligible for REP benefits for each month of a given Exchange Period.
- 2.2 Agree each month's actual total load with the respective monthly load that «Customer Short Name» submitted as an attachment to its invoice to BPA (without an adjustment for distribution losses) for each month of a given Exchange Period. Note any exceptions.

3. RESIDENTIAL AND FARM BILLS CONTAIN CORRECT REP CREDITS

The objective of this section is to confirm, by random sample review from the Qualifying Residential and Small Farm Load customers' power bills, that the REP credit specified by the appropriate tariff is correct; and that the REP credit has been

calculated correctly using (1) the appropriate REP tariff credit and (2) the amount of the bill (subject to any kWh cap).

- 3.1 «Customer Short Name» shall provide CPA with copies of all tariffs covering Qualifying Residential and Small Farm Load which is eligible for REP benefits.
- 3.2 The CPA shall select from a list of REP-eligible residential and farm accounts, a random sample of 50 residential and farm account bills. The total population of the residential and farm accounts does not need to be tied-out for completeness.
- 3.3 For each of the 50 bills selected, the CPA shall verify that the credit specified on the residential and farm tariff is applied to calculate the credit, as applicable, for a residential and farm load on each customer's bill and that the credit is calculated correctly (subject to any kWh cap imposed by «Customer Short Name»). The total population of the residential and farm accounts does not need to be tied-out for completeness. Note any exceptions.
- 3.4 Follow up with «Customer Short Name» personnel for explanations of any differences and document such explanations and differences.

4. IRRIGATION BILLS CONTAIN CORRECT REP CREDITS

The objective of this section is to confirm, by random sample review from the Qualifying Residential and Small Farm Load customers' bills covering irrigation load, the REP credit specified by the appropriate tariff is correct; and that the REP credit has been calculated correctly using (1) the appropriate REP tariff credit and (2) the amount of the bill (not to exceed 222,000 kWh/month).

- 4.1 «Customer Short Name» shall provide the CPA with copies of all tariffs covering irrigation load, if any, that are eligible for REP benefits. If the utility does not have a tariff that covers irrigation, include a notation to that effect in the CPA's final Agreed-Upon Procedures Report.
- 4.2 Obtain from «Customer Short Name» which months during a given Exchange Period were the high irrigation season.
- 4.3 Obtain from «Customer Short Name» a list of irrigation accounts, if any, with single and multiple metered pumping loads for a given Exchange Period. If «Customer Short Name» does not have any irrigation loads, proceed to section 5.
- 4.4 The CPA shall randomly select a sample of 25 «Customer Short Name» irrigation account bills for metered pumping loads ensuring that single and multiple meters are represented and that all bills occurred during the high irrigation season months. The total population of the irrigation accounts does not need to be tied-out for completeness.

- 4.5 For each irrigation bill selected, verify that the credit specified on the irrigation tariff is applied to calculate the credit for irrigation load on the customer's bill and that the credit is calculated correctly.
- 4.6 For each irrigation bill selected, verify that the credit provided is not calculated on any (combined/aggregated) monthly irrigation/pumping load in excess of 222,000 kWh/month per farm (as defined in the Customer Eligibility Load Guidelines). Note any exceptions.
- 4.7 Follow up with «Customer Short Name» personnel for explanations of any differences and document such explanations and differences.

5. «CUSTOMER SHORT NAME»'S FY20XX CERTIFICATION SUPPORTED BY BOOKS AND RECORDS

The objective of this section is to confirm the REP benefits year-end summary data reported by «Customer Short Name» in its certifications for each of the two Fiscal Years of the Exchange Period subject to the then-current Agreed-Upon Procedures review with what is recorded on the «Customer Short Name»'s accounts, including the beginning balance, total REP benefits received from BPA, method to compute interest, amount of interest credit/expense, total REP benefit payments made to «Customer Short Name»'s Qualifying Residential and Small Farm customers, and ending balance.

- 5.1 For each of the two Fiscal Years of an Exchange Period, agree beginning balances of REP Pass-through account as reported in the respective «Customer Short Name»'s FY 20XX certifications (Attachment 1 of the year-end summary of «Customer Short Name»'s Pass-through account) submitted to BPA with «Customer Short Name»'s general ledger accounts or subsidiary accounting records for the same time period. Note any exceptions.
- 5.2 For each of the two Fiscal Years of an Exchange Period, agree the total amount of REP payments made by BPA as reported in the respective «Customer Short Name»'s FY 20XX certifications submitted to BPA with «Customer Short Name»'s general ledger accounts or subsidiary accounting records for the same periods of time. Note any exceptions.
- 5.3 For each of the two Fiscal Years of an Exchange Period, agree the total REP benefits payments (credits) to «Customer Short Name»'s eligible Qualifying Residential and Small Farm Load customers as reported in the respective «Customer Short Name»'s FY 20XX certifications submitted to BPA with «Customer Short Name»'s general ledger accounts or subsidiary accounting records for the same period of time. Note any exceptions.
- 5.4 For each of the two Fiscal Years of an Exchange Period, compare the method reported to compute interest expense accrued on under-distributed REP

credits in the “Notes” section of «Customer Short Name»’s FY 20XX certifications submitted to BPA with the method used to compute interest expense on the «Customer Short Name»’s general ledger accounts or subsidiary accounting records for the same periods of time. Note any exceptions.

- 5.5 For each of the two Fiscal Years of an Exchange Period, confirm the amounts of interest accrued on under-distribution of REP credits as reported in the respective «Customer Short Name»’s FY 20XX certifications submitted to BPA with the amounts recorded on the utility’s general ledger accounts or subsidiary accounting records for the same period. Note any exceptions.
- 5.6 For each of the two Fiscal Years of an Exchange Period, agree year-end balances of REP Pass-through accounts for an Exchange Period as reported in the respective «Customer Short Name»’s FY 20XX certifications with «Customer Short Name»’s general ledger account or subsidiary accounting records for the same period of time.
- 5.7 Follow up with «Customer Short Name» personnel for explanations of any differences and document such explanations and differences.

6. FEDERAL COLUMBIA RIVER BENEFIT BILL NOTICE

Confirm that the statement or footnote “Federal Columbia River Benefits supplied by BPA,” or similar language, is included in all of the sampled residential, farm, and irrigation «Customer Short Name» bills.

7. DEVIATIONS FROM STANDARDS

In the final Agreed-Upon Procedures Report, disclose any deviations from the applicable standards listed in section 1 of Exhibit C.

8. REVISIONS

- 8.1 BPA may, upon not less than 10 business days’ prior written notice to «Customer Short Name», unilaterally revise this exhibit to implement changes that BPA determines are reasonably necessary to allow it to conduct reviews of the accounts and financial records concerning BPA customers’ participation in the Residential Exchange Program.
- 8.2 BPA shall provide a draft of any material revisions of this exhibit to «Customer Short Name», with reasonable time for comment, prior to BPA’s written notice of the revision.

(PS«X/LOC»- «File Name with Path».DOC) «mm/dd/yy» *{Drafter’s Note: Insert date of finalized contract here}*