



# Transmission Services

Effective Date: \_\_\_\_\_

## CUSTOMER DATA ENTRY (CDE) SYSTEM ACCESS FORM

Customer must complete and submit the initial form and the CDE Administrative Contact must submit this form for subsequent changes via e-mail to: [txcbs@bpa.gov](mailto:txcbs@bpa.gov). For questions regarding the form or CDE access, contact the CDE Support Staff via email at [txcbs@bpa.gov](mailto:txcbs@bpa.gov).

### 1. CDE CUSTOMER INFORMATION

Customer Company Name: \_\_\_\_\_

Customer NERC Entity Code: \_\_\_\_\_

CDE System Access No. \_\_\_\_\_

*[New Customers will be provided a CDE System Access No. after initial access is granted.]*

### 2. CDE ADMINISTRATIVE CONTACT

CDE Administrative Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### 3. SECURITY OFFICERS

*[Authority to approve/rescind access, maintain/modify information access levels.]*

#### Primary Point of Contact

NERC Entity Code: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

#### Secondary Point of Contact

NERC Entity Code: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### 4. TYPE OF BUSINESS WITH BPA

	Yes	No
(a) Point-to-Point or Network Interconnection Transmission Service Customer		
(b) Transmission Customer with load(s) in BPA's Balancing Authority Area		
(c) Large or Small Generator Interconnection Customer		
(d) Third party provider for BPA customer		

### CUSTOMER LEVEL OF ACCESS

<i>[To be completed by BPA]</i>	Level of Access			
	None	Summary	Detail Read	Detail Write
Shared Path Summary				
Daily Loss Report				
Monthly Total Loss Report				
Imbalance Report				
Plant Deviations				
Load Data				
Ancillary Service Data Report				
Self Supply OR Obligations				
Self Supply OR Integrated Delivery Amounts				
Portfolio Management				
Contract Portfolio Management				

The Customer is responsible to notify BPA of any actual or suspected loss, compromise or unauthorized use of the CDE system, changes in CDE Administrative and Security Officer contact information, or changes to Third Party status, including but not limited to when the Third Party is no longer affiliated with the Customer or is no longer authorized to use the CDE system on the Customer's behalf. BPA retains the right to revoke access to the CDE system if it determines that the Customer is using the CDE system to violate the law or BPA policies.

**5. THIRD PARTY(IES) ACCESS**

*[Scheduling Agent, Loss Provider or Generation Input.]*

No Third Party access at this time.

Third Party(ies) that may access the Customer’s information through the CDE system are listed below.

Third Party(ies) listed below have submitted a CDE System Access form and obtained their own access to the CDE system.

(a) Third Party Company Name: \_\_\_\_\_

Third Party NERC Entity Code: \_\_\_\_\_

Add Access                      Remove Access

Effective Date: \_\_\_\_\_

<i>[To be completed by BPA]</i>	Level of Access			
	None	Summary	Detail Read	Detail Write
Display Name				
Shared Path Summary				
Daily Loss Report				
Monthly Total Loss Report				
Imbalance Report				
Plant Deviations				
Load Data				
Ancillary Service Data Report				
Self Supply OR Obligations				
Self Supply OR Integrated Delivery Amounts				
Portfolio Management				
Contract Portfolio Management				

(b) Third Party Company Name: \_\_\_\_\_

Third Party NERC Entity Code: \_\_\_\_\_

Add Access                      Remove Access

Effective Date: \_\_\_\_\_

<i>[To be completed by BPA]</i>	Level of Access			
	None	Summary	Detail Read	Detail Write
Display Name				
Shared Path Summary				
Daily Loss Report				
Monthly Total Loss Report				
Imbalance Report				
Plant Deviations				
Load Data				
Ancillary Service Data Report				
Self Supply OR Obligations				
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