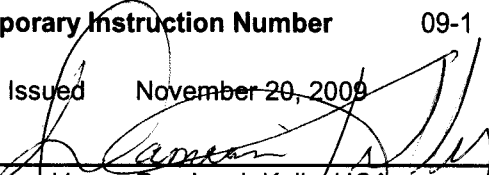


**BONNEVILLE FINANCIAL ASSISTANCE INSTRUCTIONS
TEMPORARY INSTRUCTION**

Temporary Instruction Number	09-1	1 of 11
Date Issued	November 20, 2009	Valid until Canceled
Approved by:	 Damian J. Kelly, HCA Supply Chain Policy and Governance	

SUBJECT: This BFAI Temporary Instruction is issued to incorporate the requirements of the American Reinvestment and Recovery Act of 2009 (ARRA).

Effective Date: November 20, 2009
Effective Until: Cancelled

BACKGROUND

The American Recovery and Reinvestment Act (the Recovery Act) of 2009 was enacted to preserve and create jobs and promote economic recovery, assist those most impacted by the recession, provide investments needed to increase economic efficiency by spurring technological advances in science and health, invest in transportation, environmental protection, and other infrastructure that will provide long-term economic benefits, stabilize State and local government budgets, in order to minimize and avoid reductions in essential services and counterproductive State and local tax increases.

The Recovery Act appropriated over \$38 billion dollars to the Department of Energy (DOE) to fund contracts and financial assistance agreements for energy related projects that meet its requirements.

CHANGES

1. POLICY

BPA will follow the assistance requirements as specified in the Recovery Act. This Temporary Instruction provides all necessary information and instructions to issue program solicitations or execute awards and modifications that are funded, in whole or in part, by the Recovery Act. BFAI Policy, text of certain clauses, and some clause usage prescriptions are revised as follows:

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2. Part 1 – GENERAL

1.3.2.2 Office of Management and Budget (OMB) Guidance

POLICY:

(a) OMB Circular A-89, Catalog of Federal Domestic Assistance, is not binding on BPA, but is utilized by other Federal Agencies. The following OMB circulars and other regulations for financial assistance assure that various reporting requirements are implemented in a consistent manner throughout the Government: OMB Circular A-110, Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations, and OMB Circular A-102, Uniform Administrative Requirements for Grants to State and Local Governments. BPA shall not impose the detailed requirements of these circulars on its recipients, but will comply with their spirit to the extent good business principles permit. BPA's simplified application and administration procedures for financial assistance, does not impose different or more restrictive requirements for recipients, so OMB guidance is followed. BPA will not reject as incomplete, requests that meet the federal standards established by OMB.

- **ADD** a new Sub-Section

1.3.6 American Recovery & Reinvestment Act of 2009

1.3.6.1 Information: This section implements the American Recovery and Reinvestment Act (the Recovery Act) of 2009 (Pub. L. 111-5), and applies to all financial assistance awards or modifications funded in whole or in part by that Act.

1.3.6.2 Policy: BPA will ensure compliance with the requirements imposed by the Recovery Act.

3. Part 4 – SELECTION AND AWARD PROCESS

4-10 CONTENTS OF AWARDS

The FAO shall include the following clauses in all Grants and Cooperative Agreements, including Simplified Grants, awarded with ARRA funds, if applicable:

4-28 American Recovery and Reinvestment Act (Recovery Act) of 2009 – include in every award with Recovery Act funds.

4-29 Requirements to Distinguish between Recovery Act and non-Recovery Act Funds - If the award will have Recovery Act and non-Recovery Act funds, include this provision to require the Recipient to distinguish between the funds.

4-30 Recovery Act - Buy American Act – Construction – If the award will contain alteration, maintenance, or repair of a public building or public work tasks, include this provision.

4-31 Recovery Act Awards to State Governments or Agencies – if the award is to a State Government or an Agency include this clause.

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4.15 TEXT OF CLAUSES

Clause 4-28 AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 (BFAI 4.10) (11-09)

- (a) The American Recovery and Reinvestment Act of 2009, Pub. L. 111-5, (Recovery Act) was enacted to preserve and create jobs and promote economic recovery, assist those most impacted by the recession, provide investments needed to increase economic efficiency by spurring technological advances in science and health, invest in transportation, environmental protection, and other infrastructure that will provide long-term economic benefits, stabilize State and local government budgets, in order to minimize and avoid reductions in essential services and counterproductive State and local tax increases. Recipients shall use grant funds in a manner that maximizes job creation and economic benefit.
- (b) The Recipient shall comply with all terms and conditions in the Recovery Act relating generally to governance, accountability, transparency, data collection and resources as specified in Act itself and as discussed below.
- (c) Recipients should begin planning activities for their first tier sub-recipients, including obtaining a DUNS number (or updating the existing DUNS record), and registering with the Central Contractor Registration (CCR).
- (d) Be advised that Recovery Act funds can be used in conjunction with other funding as necessary to complete projects, but tracking and reporting must be separate to meet the reporting requirements of the Recovery Act and related guidance. For projects funded by sources other than the Recovery Act, Contractors must keep separate records for Recovery Act funds and to ensure those records comply with the requirements of the Act.
- (e) The Government has not fully developed the implementing instructions of the Recovery Act, particularly concerning specific procedural requirements for the new reporting requirements. The Recipient will be provided these details as they become available. The Recipient must comply with all requirements of the Act. If the recipient believes there is any inconsistency between ARRA requirements and current award terms and conditions, the issues will be referred to the Contracting Officer for reconciliation.
- (f) Definitions for the purposes of this clause:

Covered Funds means funds expended or obligated under the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5. Covered Funds will have special accounting codes and will be identified as Recovery Act funds in the grant, cooperative agreement or TIA and/or modification using Recovery Act funds. Covered Funds must be reimbursed by September 30, 2015.

Non-Federal employer means any employer with respect to covered funds – the contractor, subcontractor, grantee, or recipient, as the case may be, if the contractor, subcontractor, grantee, or recipient is an employer; and any professional membership

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organization, certification of other professional body, any agent or licensee of the Federal government, or any person acting directly or indirectly in the interest of an employer receiving covered funds; or with respect to covered funds received by a State or local government, the State or local government receiving the funds and any contractor or subcontractor receiving the funds and any contractor or subcontractor of the State or local government; and does not mean any department, agency, or other entity of the federal government.

Recipient means any entity that receives Recovery Act funds directly from the Federal government (including Recovery Act funds received through grant, loan, or contract) other than an individual and includes a State that receives Recovery Act Funds.

(g) Special Provisions

1. Flow Down Requirement - Recipients must include these special terms and conditions in any sub-award.
2. Segregation of Costs - Recipients must segregate the obligations and expenditures related to funding under the Recovery Act. Financial and accounting systems should be revised as necessary to segregate, track and maintain these funds apart and separate from other revenue streams. No part of the funds from the Recovery Act shall be commingled with any other funds or used for a purpose other than that of making payments for costs allowable for Recovery Act projects.
3. Prohibition on Use of Funds - None of the funds provided under this agreement derived from the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5, may be used by any State or local government, or any private entity, for any casino or other gambling establishment, aquarium, zoo, golf course, or swimming pool.
4. Wage Rates - All laborers and mechanics employed by recipients, sub-recipients and contractors on projects funded directly by or assisted in whole or in part by and through the Federal Government pursuant to the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5 shall be paid wages at rates not less than those prevailing on projects of a character similar in the locality as determined by the Secretary of Labor in accordance with subchapter IV of chapter 31 of title 40, United States Code. With respect to the labor standards specified in this section, the Secretary of Labor shall have the authority and functions set forth in Reorganization Plan numbered 14 of 1950 (64 Stat. 1267, 5 U.S.C. App.) and section 3145 of title 40 United States Code.
5. Reporting Requirements for Recipients - Not later than 10 days after the end of each calendar quarter, each recipient shall submit a report to the Financial Assistance Officer or to an address or website designated by that Officer that contains:
 - The total amount of American Recovery and Reinvestment Act of 2009, Pub. L. 111-5, covered funds received from that agency;
 - The amount of American Recovery and Reinvestment Act of 2009, Pub. L. 111-5, covered funds received that were expended or obligated to projects or activities;

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- A detailed list of all projects or activities for which American Recovery and Reinvestment Act of 2009, Pub L. 111-5, covered funds were expended or obligated including:
 - Name of project or activity
 - Agreement number
 - Description of project or activity
 - Evaluation of the completion status of project or activity
 - Estimate of number of jobs created and retained by project or activity in the manner and form prescribed
 - Infrastructure investments made by State and local governments, purpose, total cost, rationale of agency for funding infrastructure investment, name of agency contact.
 - Information on sub-grants awarded by recipient to include data elements required to comply with the Federal Accountability and Transparency Act of 2006 (Pub. L. 109-282).

See the Reporting Requirements Checklist for the ARRA-Performance Progress Report and Instructions. This information shall be reported to and published on the Internet at. www.Recovery.gov.

6. Recipients required to report must register with the Central Contractor Registration (CCR) database. Recipient shall ensure that all first-tier sub-recipients have a DUNS number and are registered in the CCR no later than the date the first report is due under paragraph F above. Failure to comply with this reporting requirement may result in termination of that part of the award funded by the Recovery Act.

7. Access to Records - With respect to each financial assistance agreement awarded utilizing at least some of the funds appropriated or otherwise made available by the American Recovery and reinvestment Act of 2009, Pub. L. 111-5, any representative of an appropriate inspector general appointed under section 3 or 8G of the Inspector General Act of 1988 (5 U.S.C. App.) or of the Comptroller General is authorized –

- (a) to examine any records of the contractor or grantee, any of its subcontractors or sub-grantees, or any State or local agency administering such contract that pertain to, and involve transactions relation to, the subcontract, subcontract, grant, or sub-grant; and
- (b) to interview any officer or employee of the contractor, grantee, sub-grantee, or agency regarding such transactions.

8. Publication - An application may contain technical data and other data, including trade secrets and/or privileged or confidential information, which the applicant does not want disclosed to the public or used by the Government for any purpose other than the application. To protect such data, the applicant should specifically identify each page including each line or paragraph thereof containing the data to be protected and mark the cover sheet of the application with the following Notice as well as referring to the Notice on each page to which the Notice applies:

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Notice of Restriction on Disclosure and Use of Data

The data contained in pages ---- of this application have been submitted in confidence and contain trade secrets or proprietary information, and such data shall be used or disclosed only for evaluation purposes, provided that if this applicant receives an award as a result of or in connection with the submission of this application, DOE shall have the right to use or disclose the data here to the extent provided in the award. This restriction does not limit the Government's right to use or disclose data obtained without restriction from any source, including the applicant.

Information about this agreement may be published on the Internet and linked to the website www.recovery.gov, maintained by the Accountability and Transparency Board. The Board may exclude posting contractual or other information on the website on a case-by-case basis when necessary to protect national security or to protect information that is not subject to disclosure under sections 552 and 552a of title 5, United States Code.

9. Protecting State and Local Government and Contractor Whistleblowers.

The requirements of Section 1553 of the Act are summarized below. They include, but are not limited to:

(A) Prohibition on Reprisals: An employee of any non-Federal employer receiving covered funds under the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5, may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing, including a disclosure made in the ordinary course of an employee's duties, to the Accountability and Transparency Board, an inspector general, the Comptroller General, a member of Congress, a State or Federal regulatory or law enforcement agency, a person with supervisory authority over the employee (or other person working for the employer who has the authority to investigate, discover or terminate misconduct, a court or grant jury, the head of a Federal agency, or their representatives information that the employee believes is evidence of:

- gross management of an agency contract or grant relating to covered funds;
 - a gross waste of covered funds;
 - a substantial and specific danger to public health or safety related to the implementation or use of covered funds;
 - an abuse of authority related to the implementation or use of covered funds;
- or
- as violation of law, rule, or regulation related to an agency contract (including the competition for or negotiation of a contract) or grant, awarded or issued relating to covered funds.

(B) Agency Action: Not later than 30 days after receiving an inspector general report of an alleged reprisal, the head of the agency shall determine whether there is sufficient basis to conclude that the non-Federal employer has subjected the employee to a prohibited reprisal. The agency shall either issue an order denying relief in whole or in part or shall take one or more of the following actions:

- Order the employer to take affirmative action to abate the reprisal.

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- Order the employer to reinstate the person to the position that the person held before the reprisal, together with compensation including back pay, compensatory damages, employment benefits, and other terms and conditions of employment that would apply to the person in that position if the reprisal had not been taken.
- Order the employer to pay the employee an amount equal to the aggregate amount of all costs and expenses (including attorneys' fees and expert witnesses' fees) that were reasonably incurred by the employee for or in connection with, bringing the complaint regarding the reprisal, as determined by the head of a court of competent jurisdiction.

(C) Non-enforceability of Certain Provisions Waiving Rights and remedies or Requiring Arbitration: Except as provided in a collective bargaining agreement, the rights and remedies provided to aggrieved employees by this section may not be waived by any agreement, policy, form, or condition of employment, including any pre-dispute arbitration agreement. No pre-dispute arbitration agreement shall be valid or enforceable if it requires arbitration of a dispute arising out of this section.

(D) Requirement to Post Notice of Rights and Remedies: Any employer receiving covered funds under the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5, shall post notice of the rights and remedies as required therein. (Refer to section 1553 of the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5, www.Recovery.gov, for specific requirements of this section and prescribed language for the notices.).

(End of Clause)

Clause 4-29 REQUIREMENT TO DISTINGUISH BETWEEN RECOVERY ACT AND NON-RECOVERY ACT FUNDS (BFAI 4.10) (11-09)

(a) Request for Reimbursement - Recipients must provide information with its submission of the SF-270, Request for Advance or Reimbursement, to identify the portion of the request that is associated with Recovery Act projects.

(1) Reimbursement costs must be done by receipt of an SF-270, Request for Advance or Reimbursement.

(b) False Claims Act - Recipient and sub-recipients shall promptly refer to the DOE or other appropriate Inspector General any credible evidence that a principal, employee, agent, contractor, sub-grantee, subcontractor or other person has submitted a false claim under the False Claims Act or has committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity or similar misconduct involving those funds.

(c) Information in support of Recovery Act Reporting - Recipient may be required to submit backup documentation for expenditures of funds under the Recovery Act including such items as timecards and invoices. Recipient shall provide copies of backup documentation at the request of the Financial Assistance Officer or designee.

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(d) Availability of Funds - Funds appropriated under the Recovery Act and obligated to this award are available for reimbursement of costs until September 30, 2015.

(End of Clause)

Clause 4-30 RECOVERY ACT – BUY AMERICAN ACT – CONSTRUCTION (BFAI 4.10) (11-09)

Buy American

(a) Definitions - The following definitions apply to terms used in Section 1605 of the American Recovery and Reinvestment Act of 2009, Public Law 111-5, ("Recovery Act"):

Building or work means construction activity as distinguished from manufacturing, furnishing of materials, or servicing and maintenance work. The terms include, without limitation, buildings, structures, and improvements of all types, such as bridges, dams, plants, highways, parkways, streets, subways, tunnels, sewers, mains, power lines, pumping stations, heavy generators, railways, airports, terminals, docks, piers, wharves, ways, lighthouses, buoys, jetties, breakwaters, levees, canals, dredging, shoring, rehabilitation and reactivation of plants, scaffolding, drilling, blasting, excavating, clearing, and landscaping. The manufacture or furnishing of materials, articles, supplies, or equipment (whether or not a Federal or State agency acquires title to such materials, articles, supplies, or equipment during the course of the manufacture or furnishing, or owns the materials from which they are manufactured or furnished) is not "building" or "work" within the meaning of this definition unless conducted in connection with and at the site of such building or work as is described in the foregoing sentence, or under the United States Housing Act of 1937 and the Housing Act of 1949 in the construction or development of the project.

Construction material means an article, material, or supply brought to the construction site by the Contractor or a subcontractor for incorporation into the building or work. The term also includes an item brought to the site preassembled from articles, materials, or supplies. However, emergency life safety systems, such as emergency lighting, fire alarm, and audio evacuation systems, that are discrete systems incorporated into a public building or work and that are produced as complete systems, are evaluated as a single and distinct construction material regardless of when or how the individual parts or components of those systems are delivered to the construction site. Materials purchased directly by the Government are supplies, not construction material.

Domestic construction material means—

(1) An unmanufactured construction material mined or produced in the United States; or

(2) A construction material manufactured in the United States.

"Foreign construction material" means a construction material other than a domestic construction material.

"Steel," as used in this subpart, means an alloy that includes at least 50 percent iron, between .02 and 2 percent carbon, and may include other elements. "Recovery

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funds” means any funds that are made available from appropriations made under this Act.

United States means the 50 States, the District of Columbia, and outlying areas including:

- (1) Commonwealths.
 - (a) Puerto Rico.
 - (b) The Northern Mariana Islands;
- (2) Territories.
 - (a) American Samoa.
 - (b) Guam.
 - (c) U.S. Virgin Islands; and
- (3) Minor outlying islands.
 - (a) Baker Island.
 - (b) Howland Island.
 - (c) Jarvis Island.
 - (d) Johnston Atoll.
 - (e) Kingman Reef.
 - (f) Midway Islands.
 - (g) Navassa Island.
 - (h) Palmyra Atoll.
 - (i) Wake Atoll.

(b) **Buy American Requirement.** None of the funds appropriated or otherwise made available by the American Recovery and Reinvestment Act of 2009, Public Law 111-5 (“Recovery Act”) may be used for a project for the construction, alteration, maintenance, or repair of a public building or public work unless—

- (1) The public building or public work is located in the United States; and
- (2) All of the iron, steel, and other manufactured goods used as material in the project are produced or manufactured in the United States. Production of the iron or steel in the United States requires melting in the United States.

(c) **Exceptions to Buy American Requirement.** A recipient may request a waiver from the Buy American Requirement when it believes one of the following exceptions applies in a particular case:

- (1) applying the Buy America Requirement would be inconsistent with the public interest;
- (2) iron, steel, and the relevant manufactured goods are not produced in the United States in sufficient and reasonably available quantities and of a satisfactory quality; or
- (3) inclusion of iron, steel, and manufactured goods produced in the United States will increase the cost of the overall project by more than 25 percent.

(d) Any waiver request from the recipient to use foreign construction material must be submitted to the head of the Federal agency and shall include adequate information for Government evaluation of the request, including—

- (1) A description of the foreign and domestic construction materials;
- (2) Unit of measure;
- (3) Quantity;
- (4) Price;

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- (5) Time of delivery or availability;
- (6) Location of the construction project;
- (7) Name and address of the proposed supplier; and
- (8) A detailed justification of the reason for use of foreign construction materials cited in accordance with paragraph (c) of this award term.

(e) A request based on unreasonable cost shall include a reasonable survey of the market and a completed price comparison table as follows with any applicable supporting information:

FOREIGN AND DOMESTIC CONSTRUCTION MATERIALS PRICE COMPARISON			
Construction Material Description	Unit of Measure	Quantity	Price (Dollars)*
<i>Item 1:</i>			
Foreign construction material			
Domestic construction material			
<i>Item 2:</i>			
Foreign construction material			
Domestic construction material			

[List name, address, telephone number, and contact for suppliers surveyed. Attach copy of response; if oral, attach summary.]
[Include other applicable supporting information.]
[* Include all delivery costs to the construction site].

(f) The price of construction material shall include all delivery costs to the construction site and any applicable duty.

(g) Any recipient request for a determination submitted after the award shall explain why the recipient could not reasonably foresee the need for such determination and could not have requested the determination before award. If the recipient does not submit a satisfactory explanation, the head of the Agency need not make a determination.

(h) Proof that a waiver has been granted by the head of the Federal agency includes (1) a revised award notice documenting approval to use foreign construction materials and a list of the excepted materials and (2) a final waiver determination that has been published by the head of the Federal agency in the Federal Register.

(End of Clause)

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**Clause 4-31 RECOVERY ACT AWARDS TO STATE GOVERNMENTS OR AGENCIES
(BFAI 4.10) (11-09)**

(a) Additional Funding Distribution and Assurance of Appropriate Use of Funds

(1) Certification by Governor -- Not later than April 3, 2009, for funds provided to any State or agency thereof by the American Reinvestment and Recovery Act of 2009, Pub. L. 111-5, the Governor of the State shall certify that: 1) the state will request and use funds provided by the Act; and 2) the funds will be used to create jobs and promote economic growth.

(2) Acceptance by State Legislature -- If funds provided to any State in any division of the Act are not accepted for use by the Governor, then acceptance by the State legislature, by means of the adoption of a concurrent resolution, shall be sufficient to provide funding to such State.

(3) Distribution -- After adoption of a State legislature's concurrent resolution, funding to the State will be for distribution to local governments, councils of government, public entities, and public-private entities within the State either by formula or at the State's discretion.

(b) Certifications - With respect to funds made available to State or local governments for infrastructure investments under the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5, the Governor, mayor, or other chief executive, as appropriate, certified by acceptance of this award that the infrastructure investment has received the full review and vetting required by law and that the chief executive accepts responsibility that the infrastructure investment is an appropriate use of taxpayer dollars. Recipient shall provide an additional certification that includes a description of the investment, the estimated total cost, and the amount of covered funds to be used for posting on the Internet. A State or local agency may not receive infrastructure investment funding from funds made available by the Act unless this certification is made and posted.

(End of Clause)