

End of Rate Period Deadlines

As the 2014-2015 rate period comes to a close, BPA would like to ensure our customers have the information necessary to plan for their close-out processes. This document outlines the major milestones between now and the end of FY15 and provides context around those dates. Please note the end of rate period deadlines for the EnergySmart Grocer program will be available in the coming weeks.

General End of Rate Period Deadlines and Milestones	Date
Deadline for requesting Bilateral Transfers	Sept 4, 2015
Deadline for utilities to submit Custom project Completion Reports for guaranteed review	Sept 14, 2015
Deadline to submit an IS 2.0 Invoice to use FY 2014 2015 EEI funds	Sept 29, 2015
FY16-17 Rate Period EEI budgets will be available	Oct 1, 2015
Unspent EEI (up to 5% of start of rate period budget) will be rolled over and available	Early November 2015

IS2 Invoices

For payment to be made out of FY14-15 EEI budgets, invoices must be submitted into the Customer Portal by close of business on Sept. 29, 2015. Invoices received after Sept. 29, 2015, will be paid from FY16-17 EEI budgets.

Bilateral Transfers

To ensure adequate time for processing and deployment of funds, all bilateral request forms must be received to eedocs@bpa.gov by close of business on Sept. 4, 2015. Any forms requesting a transfer of FY 2014-2015 EEI funds received after Sept. 4 will be returned.

Custom Project Completion Reports

To ensure that recently completed projects can be reimbursed with current rate period funding, custom project completion reports should be submitted early to allow adequate time for review and possible modification prior to the close of FY 2015. All custom project completion reports must be submitted to eedocs@bpa.gov by Sept. 14, 2015 to be considered eligible for current rate period funding. To ensure sufficient time for review and approval, please submit custom project completion reports as soon as possible.

BPA will review all custom project completion reports with the following guidelines:

- Following the COTR review process, custom project completion reports that are approved will be returned to customers in time to submit an invoice for FY14-15 EEI funds.
- Following the COTR review process, those custom project completion reports that do require modification will be returned to customers as quickly as possible. We cannot guarantee turnaround time sufficient to allow for resubmission and review in time to submit an invoice for FY14-15 EEI funds. Again, it is critical for customers to submit completion reports as soon as possible.

Custom project completion reports failing to meet the Sept. 29, 2015 invoice submission timeframe will be eligible for payment using FY16-17 EEI funds.



5 Percent Rollover

As a reminder, if you have remaining EEI funds at the end of the rate period, up to 5 percent of your start of rate period EEI allocation total will automatically be rolled over into the next rate period. This total is calculated based on your initial rate period allocation, the amount to be rolled over will not be affected by unassigned account allocations or bilateral transfers. Rollover funds will be available in early November. This delay is due to internal close out processes that must take place before rollover can be completed. Once internal accounting processes are complete rollover will be calculated and ECA Exhibit A's will be revised.

Given the switch from capital to expense funding for energy efficiency, BPA is asking for customer assistance in minimizing the level of funds rolled over into the FY 2016-2017 rate period. This will minimize the need to blend those two funding sources as much as possible. If you are concerned that you may not be able to fully spend your EEI budget, please contact your EER.