

## Participate in the Residential Building Stock Assessment Study – Act Now!



Work has begun by NEEA to launch the next Residential Building Stock Assessment (RBSA) study. The process for selection of a contractor is underway with selection of the winning contractor anticipated by August. NEEA is soliciting stakeholders with an interest in participating on working groups to incorporate stakeholder feedback/input into final study protocols. There are three to choose from.

**Working Group participation expectations:** This process will involve three 2-hour meetings with content experts for each working group. Working group members will be expected to review and comment on materials prior to each meeting. Materials will be provided at least a week in advance to allow time for review. We estimate that the overall time commitment for members of a working group to be approximately 10-12 hours, inclusive of review and meeting attendance.

Following is a list of the three working groups for this planning phase with summary descriptions of relevant content. Please use this [link](#) to a short survey to indicate your interest in participating by COB (Pacific Time) on June 26. We will compile a list of participants for each working group based on survey responses and use doodle polls to schedule meetings through a subsequent follow up email.

| Working Group                                     | Summary Content   | Relevant Profile of Work Group Member  |
|---|---|--|
| <b>Sample Design</b>                              | Review sample of most recent RBSA & potentially make changes to that sample design  | Individuals versed in sampling or survey research  |
| <b>Data Collection &amp; Database Development</b> | Review of current data collection instrument (includes recruitment survey and on-site assessment). Determine updates to both if deemed necessary. This working group would also consider the database development aspects of the study. | Individuals familiar with questionnaire design and development; a working knowledge of databases and database design/development.    |
| <b>Customer Contact Protocol</b>                  | Includes review of interview protocols with utility “end-use” customers, appropriate notification protocols of utility personnel, updates to FAQ  | Individuals familiar with contact procedures and communication coordination, including marketing activities and development of FAQs. |

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| sheets for utility staff and<br>"end-use" customers, and<br>securing of billing data based<br>on third-party releases. |  |
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