

**FCRPS Cultural Resources Sub-Committee  
Quarterly Meeting**

**DATE:** September 19-20, 2012  
**PLACE:** McMenamins Edgefield (Troutdale, Oregon)

**AGENDA**

*September 19*      **8:30 AM – 4:00 PM**

- **Introductions**
- **FY12 Performance Indicators: Status (Group)**
  - **Discuss Final FY13 PIs**
- **Program Goals & Measures**
  - **Customer Survey: Status of Contract with Portland State (Kristen)**
- **TCP Subcommittee Meeting (Gail, Kristen, Sean)**
- **FCRPS Cultural Resource Handbook Revision (Eric)**
- ❖ **2012 Systemwide Conference Update (Gail)**
  - **Co-op Group Presentations**
  - **Distribute Facilitator and Notetaker Assignments**
  - **Systemwide Research Design Discussion**
  - **Agency Presentation at Plenary Session**
- ❖ **Agency Roles and Responsibilities & Alignment – Updates to Hirsch Document (Group)**
  - **Rotation of Annual Tasks**

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*September 20*      **8:30 AM – 12:00 PM**

- ❖ **Maintenance of Stabilization Structures (Sean)**
- ❖ **Access Database (Melanie)**
- ❖ **2012 Annual Report: Discuss Schedule (Group)**
- ❖ **Cooperating Group Issues (Group)**
- ❖ **Review & Update Action Items (Susan)**

**PARTICIPANTS**

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*September 19 8:30 AM – 4:00 PM*

## **INTRODUCTIONS**

CRSC personnel introduced themselves. New BPA personnel include Susan Tracey, the new program Administrative Assistant, and Melanie Wadsworth, the new GIS/Access Database Developer.

## **FY12 PERFORMANCE INDICATORS: STATUS**

### **Final FY12 PIs**

Corps-BPA FY12 Performance Indicators (PIs) are to send all contracting documents to the Corps contracting office by May 1, 2012, and to coordinate inventory plans for the 12 Corps Projects with Cooperating Groups by September 28, 2012. All contracts were sent to contracting on time, and all should be awarded by the September deadline. Inventory plans are also expected to be completed on time. Personnel noted that final plans may need revision as real estate data is improved.

Reclamation-BPA FY12 PIs are to transmit the APE (Area of Potential Effects) for the Mainstem of Grand Coulee and Hungry Horse to appropriate SHPOs/THPOs for consultation by September 30, 2012, and to send all contracting documents to BPA and Reclamation contracting offices by August 31, 2012. The mid-range performance level will be attained for Reclamation-BPA PIs. The Hungry Horse APE will be transmitted to the Montana SHPO and to the Confederated Salish and Kootanai Tribes for concurrence by September 30. The Grand Coulee Mainstem APE will not be ready for transmittal by that date. Draft technical sections of FY13 contract statements of work were completed by June 15, 2012. Not all contracts were submitted to the BPA contracting office and the Reclamation contracting office by August 31 due to a variety of internal and external factors.

Agency managers at Reclamation and BPA are discussing next steps for completing the APE for the Grand Coulee Mainstem. CRSC personnel discussed a variety of approaches used to define APEs, including having separate “direct effects” and “indirect effects” APEs, having a single APE compartmentalized by “zones” (work within one zone might be limited to

ethnographic research, and in another might include ethnographic research and pedestrian survey), and using land jurisdiction (i.e. agency managed lands) as the APE, etc.

Conducting determinations of National Register eligibility as they related to APEs was also discussed. Agencies are consulting with legal counsel to address issues related to making eligibility determinations for sites off agency administered lands.

### **FY13 PIs**

Corps-BPA FY13 PIs are to complete inventory fieldwork on 20% of high priority lands at each of the 12 Corps Projects by September 30, 2013, and to submit all planned FY13 contract documents to Corps contracting by May 1, 2013. Inventory fieldwork will implement inventory plans completed in FY12. 100% of accessible Corps lands must be complete by FY17, which means that 20% of lands at each project must be completed annually.

Reclamation-BPA FY13 PIs are to transmit determinations of National Register eligibility for two historic properties at the Grand Coulee Project to appropriate SHPO/ THPO, or land management agency for a consensus determination by September 30, 2013; and for the BPA Project Manager and Reclamation Archaeologist submit all planned FY13 contract documents to their respective contracting offices by August 1, 2013. Personnel discussed changing the FY13 contracting PI for Reclamation administered contracts to accommodate tribal contractor schedules.

## **PROGRAM GOALS AND MEASURES**

### **Customer Survey: Status of Contract with Portland State**

BPA has contracted with Portland State University Survey Research Lab (PSU) to develop surveys that assess how FCRPS Cultural Resource Program products are used across the region, to evaluate the quality of relationships between Lead Agency personnel and program participants, and to evaluate relationships between Lead Agency personnel. As of September 14, 2012, PSU had developed three pilot surveys, and invited 41 Lead Agency personnel, program participants, and non-program participants that might be interested in program products to take one or more of the surveys. Twenty-five responses had been received as of that date. Personnel discussed their opinions of the pilot survey questions and proposed changes. An option to fill out the survey anonymously will be included in the final. October 5, 2012, is the target date for finalizing survey questions. FY13 implementation dates, the frequency of implementation, and how results will be summarized and shared with program participants will be determined once surveys are final.

## **TCP SUBCOMMITTEE MEETING**

### **Meeting Overview**

Personnel summarized discussions held during the last TCP subcommittee meeting, which was held on July 26, 2012 in Spokane, Washington. Discussion topics at the meeting included a review of conversations that took place during a conference call regarding National Register Bulletin #38 between the National Park Service and tribes, draft TCP inventory forms developed to expedite documentation and evaluation of TCPs, confidentiality agreements that address sensitive information about TCPs, TCP boundaries that extend off federal lands, and TCP mitigation options.

The National Park Service is requesting comments on Bulletin 38 in preparation for revising that document. Comments are due October 31, 2012. BPA and Reclamation are submitting comments through their respective policy offices.

## **FCRPS CULTURAL RESOURCE HANDBOOK REVISION**

Agencies are revising the FCRPS Cultural Resource Program Handbook to address requirements in the Systemwide PA, and to make it a useful guide for people that are not familiar with the program. The CRSC agreed to comment on content and format before the CRSC meeting in December.

## **BPA MANAGER**

BPA will have two temporary Cultural Program managers during the next year. Each manager will hold the position for 150 days. Managers will oversee staff and policy issues for the FCRPS Cultural Resource Program and the Transmission/Fish and Wildlife personnel.

## **2012 SYSTEMWIDE CONFERENCE UPDATE**

The FCRPS Cultural Resource Program Systemwide Conference is scheduled for October 23-25, 2012 in Spokane, WA. Note takers and facilitators have been assigned for all sessions. A short update on the Systemwide Research Design will be provided after the conference wrap-up session. The plenary session will address future program work and how it's tied to Section 106 compliance and program goals, as well as program budgets, including an overview of the budget process.

## **AGENCY ROLES AND RESPONSIBILITIES & ALIGNMENT – UPDATES TO HIRSH DOCUMENT**

Personnel reviewed the roles and responsibilities document developed as part of the 2009-2010 facilitated program alignment. Shared Systemwide responsibilities were assigned for the upcoming year, and personnel discussed other needed updates. Review of the document was conducted primarily to inform new personnel working in the program.

*September 20*      **8:30 AM – 12:00 PM**

**NEW MEETING PARTICIPANTS:**

Mike Alder – BPA JOC Chair  
Terry Kent – BOR JOC Chair  
Wayne Todd – Corps JOC Chair

**MAINTENANCE OF STABILIZATION STRUCTURES**

At the request of the JOC Chairs, the group reviewed several stabilization projects implemented in past years including two at Grand Coulee, one at Libby, 10 at Albeni falls and Chief Joseph, one at Lower Granite, one at Ice Harbor, and one at Bonneville. JOC Chairs asked questions about the cost of design, materials, implementation, and long term maintenance; work prioritization; and the length of time required to plan and implement stabilization projects. CRSC personnel noted that stabilizations frequently needed retreatment to remain effective. CRSC will develop a system for tracking and reporting long term maintenance costs for stabilization projects annually.

JOC Chairs announced that execution of program funds is of increased interest to management, and encouraged the CRSC to ensure funds are expended in the current fiscal year. It's becoming more difficult to carry funds into the next fiscal year, and in the future we may lose unexpended funds. If program funds are not expended, the cultural program budget may be reduced and funds redirected to other Operation and Maintenance work. There is a need to keep contracts and projects on track. CRSC staff explained that program execution is often affected by late contract invoicing. The JOC chairs stated that a better system for tracking accruals needs to be developed for Reclamation projects. CRSC staff also noted that program staffing and availability of appropriations affects program execution.

JOC Chairs reminded the CRSC of the importance of meeting performance indicators. The CRSC will adjust reporting on performance indicators to more clearly reflect accomplishments in FY13.

**ACCESS DATABASE**

BPA has reinitiated development of an Access Database that will aid Section 106 compliance tracking and Annual Reporting. Project Managers will send information about the location and contents of curated collections to BPA so that references to this material can be included in the database. They will also send lists of references containing regional chronologies. Confidentiality needs to be assured as part of the development process if the database is to be a resource for regional participants.

## **2012 ANNUAL REPORT: Discussion of Schedule**

Project Managers will update Annual Report tables by December 2012. Corps Walla Walla District will update draft report narrative and send to the CRSC for review. BPA will work on creating an executive summary that highlights program accomplishments.

## **COOPERATING GROUP ISSUES**

APEs (Area of Potential Effects) for the Grand Coulee mainstem and Libby projects are being discussed and/or updated.

Some Coop Groups that are developing Project-specific Programmatic Agreements are including language about consultation, coordination, and communication protocols.

Some Coop Groups are having difficulty reaching consensus about whether or not to proceed with determinations of National Register eligibility and mitigation needs at some sites. This slows the Section 106 process.

Coop Group representation lists need to be revised. In FY13, the agencies will re-send the Federal Advisory Committees Act (FACA) letter to Coop Group participants and request that they update their lists of representatives.

### ***FY 12 Meeting Schedule:***

Nov 30 - Dec 1, 2011 – Union, WA  
Feb 28-29, 2012 – Seattle, WA  
June 13-14, 2012 – Boise, ID  
Sept 19-20, 2012 – Troutdale, OR

### ***FY 13 Meeting Schedule:***

Dec 4 – 5, 2012 – Seattle, WA  
Mar 12-13, 2013 – Troutdale, OR  
June 25-26, 2013 – Boise, ID  
Sept 18-19, 2013 – Walla Walla, WA