

**FCRPS Cultural Resources Sub-Committee**  
**Quarterly Meeting**

**DATE:** December 1-2, 2010

**TIME:** December 1 9:00AM - 5:00 PM  
December 2 9:00AM - Noon

**PLACE:** Hotel Monaco  
1101 4<sup>th</sup> Ave.  
Seattle, WA 98101

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**AGENDA**

***DEC 1 9:00AM - 5:00 PM***

- ◆ **Program Goals & Measures (Long-Term and Short-Term) (Kristen, Lynne & Gail)**
  - **Review Schedule & Assignments for FY11**
  - **Planning for Increased Funding in FY12**
- ◆ **FY11 Performance Indicators (Kristen, Lynne, Gail)**
- ◆ **Elements to Consider When Developing APEs (Kristen, Lynne, Gail)**
- ◆ **Systemwide PA**
  - **Discussions with WA SHPO (Lynne & Sean)**
  - **Review Commitment Schedule (Group)**
  - **Systemwide Research Design Subcommittee (Lawr)**
    - **Research Design Outline & Assignments**
  - **TCP Subcommittee & Future Meetings (Gail)**
- ◆ **FY10 Annual Report (Kristen & Group)**
  - **Review Tables**

***DEC 2 9:00 AM - 12:00 PM***

- ◆ **FCRPS Handbook Update (Eric)**
- ◆ **FCRPS Data Management (Chris)**
- ◆ **FCRPS Program Brochure & Webpage (Kristen) - if time allows**
- ◆ **Co-op Group Issues**
- ◆ **Review & Update Action Items (Nicole & Group)**

**Draft FCRPS Cultural Resource Subcommittee Meeting Notes**  
**Seattle, WA**  
**December 1, 2010**  
**9:00am – 5:00pm**

**Attendees**

Lynne MacDonald	Bureau of Reclamation
Sean Hess	Bureau of Reclamation (by phone)
Gail Celmer	Corps of Engineers, Northwestern Division
Lawr Salo	Corps of Engineers, Seattle District
Lyz Ellis	Corps of Engineers, Seattle District
Michael Martin	Corps of Engineers, Portland District
Alice Roberts	Corps of Engineers, Walla Walla District
Chris Donnermeyer	Bonneville Power Administration
Kristen Martine	Bonneville Power Administration
Eric Petersen	Bonneville Power Administration
Katherine Pollock	Bonneville Power Administration
Nicole Thompson	Bonneville Power Administration

**Staffing**

Lynne MacDonald announced she's accepted a position with Bureau of Reclamation in Denver. She will continue with the FCRPS program until the end of January.

**Program Goals and Measures**

Group reviewed schedule of action items, upcoming FY11 deadlines, Program Manager's responsibilities and Project Manager's responsibilities, *Goal 1, Define APE for all Projects*: Defining APES is also a FY11 Performance Indicator. For Corps Projects, four need to be defined by March 31, and five need to be defined by August 31. Walla Walla District is on track and will apply criteria used for Ice Harbor APE to other District projects. Portland District is preparing maps for Coop Group discussion. *Goal 2, Complete Inventory*: Review inventory work completed to date, identify data gaps and future work needs for completing inventory at each project by April 30, 2011. Corps reported that they will be able to complete background research and identify data gaps at McNary, Little Goose and Dworshak by the deadline. Reclamation projects are also on track to meeting this deadline. *Goal 3, Determinations of Eligibility and Effect*: Group discussed identifying high priority sites for National Register determination, data gaps and documentation by 12/31/2010. Program managers emphasized identifying information needed for National Register Determination and formulating survey plans for future work. *Goal 5/ Goal 6, Opinion Surveys*: Draft targeted users list will be completed by end of December 2010. Program managers are working on developing external surveys.

**FY12 Funding Discussion**

Corps/Reclamation funding will be finalized after President's budget is released, possibly by early February. Overall budget increase depends on availability of matching appropriated funds. Discussion focused on need for planning, both for large stabilization projects, but also to demonstrate fiscal responsibility. Discussed necessity for additional Agency staff, as well as additional contractors to perform increased Project workload and meet Program Goals and Measures. Recommendation to give current contractors advance notice of budget increase in order to enable them to staff up.

## **FY11 Performance Indicators**

Discussed the PI for APE definition and the fact that contracting PIs were recently added to FY11 cultural resources PIs at JOC's request. JOC is very concerned about program execution and timely award of contracts. This PI will be the same as last year, with exception of Corps moving deadlines up. BPA also moved milestone date ahead of previous deadline.

## **Developing APEs**

Program managers provided draft handouts, including definitions of APE definition in Systemwide PA, and list of potential impacts that have been observed at reservoirs for consideration by Cooperating Groups. Managers also shared insight from conference call with ACHP contact, Tom McCulloch, where he stressed that APEs should include well documented rationale, be linked to the undertaking, and be "reasonable". He also emphasized that Agencies responsible for undertaking must have administrative control over area if they are going to address effects, and the "level of effort" for inventory, mitigation, etc., may be variable across large geographic areas. Group had long discussion on direct and indirect effects and project specific questions.

## **Systemwide Programmatic Agreement**

### ***Discussions with WA SHPO***

The Washington SHPO has still not signed the Systemwide PA (SWPA) and has not responded to the September 29, 2010 three-agency letter. Reclamation has communicated with Allyson Brooks, but no clear decision has been made, Reclamation scheduled a meeting with Colville Business Council to discuss SWPA in November 2010.

## **Review Commitment Schedule**

***Systemwide Research Design*** was a successful session during conference and a list of interested participants was gathered. Working documents and reference materials will be posted on a SharePoint site, including purpose statement, and scheduled conference call meeting dates.. Requested that project managers review HPMPs for regional data gaps and research design themes.

### ***Database Subcommittee***

The conference breakout session on data management resulted in a small subcommittee. Warm Springs and CSKT were recently consulted on their existing databases.

### ***TCP Subcommittee***

Action item from Conference, TCP Subcommittee meetings will continue in FY11. The next meeting is proposed for February 1, 2011 in Portland.

## **FY10 Annual Report**

Program managers thanked group for generating new data, reporting in the FY10 Annual Report will be improvement from the First Annual Report. Group reviewed comments and questions on tables, mostly clarifying acreage data.

**Draft FCRPS Cultural Resource Subcommittee Meeting Notes**  
**Seattle, WA**  
**December 2, 2010**  
**9:00am – 1:00pm**

**Attendees**

Lynne MacDonald	Bureau of Reclamation
Gail Celmer	Corps of Engineers, Northwestern Division
Lawr Salo	Corps of Engineers, Seattle District
Lyz Ellis	Corps of Engineers, Seattle District
Michael Martin	Corps of Engineers, Portland District
Alice Roberts	Corps of Engineers, Walla Walla District
Chris Donnermeyer	Bonneville Power Administration
Kristen Martine	Bonneville Power Administration
Eric Petersen	Bonneville Power Administration
Katherine Pollock	Bonneville Power Administration
Nicole Thompson	Bonneville Power Administration

**FY10 Annual Report Continued**

Group continued to clarify numbers in tables, add footnotes, additional explanations in appendices, and removed duplicate information.

**FCRPS Handbook Update**

Group discussed updating the handbook. Considered tailoring revisions to different user groups: new Agency staff, Agency managers, and non-agency program participants. Proposal for using the BPA FCRPS website to provide information to the general public. Further discussion on the handbook update will carryover to the February meeting.

**FCRPS Data Management**

Reviewed progress on FCRPS database construction and discussed overall database creation by Program contractors. Group heard follow up from data management breakout session at the conference, but still looking for participants interested in forming a small database subcommittee. There will be no pilot database at Lake Roosevelt, the new database will include the entire system. Discussion continued around what specific information the Agencies need to be requesting in contracts to aid in the reporting in the Annual Reports under the SWPA.

**FCPRS Program Brochure and Webpage - Handouts**

Group reviewed a draft FCRPS Program brochure and printout of current website content, then brainstormed ways to provide public with information about the Program. BPA will work on updating the external website prior to the February meeting.

**Coop Group Issues - None**

**Review & Update Action Items - Done**

**FY11 Meeting Schedule**

December 1-2, 2010

Seattle, WA

February 23-24, 2011

Portland, OR (location TBD)

June 15-16, 2011

Walla Walla, WA

September 21-22, 2011

Troutdale, OR