

FCRPS Cultural Resources Sub-Committee
Quarterly Meeting

DATE: November 30 – December 1, 2011

TIME: Nov 30 9:00AM – 4:00 PM
Dec 1 9:00 AM - Noon

PLACE: Alderbrook Resort
10 East Alderbrook Drive
Union, WA 98592

Ballroom West **Hotel : 360-898-5528**

AGENDA

November 30 9:00AM – 4:00 PM

- ❖ **Introduce New Agency Staff**
- ❖ **Program Goals & Measures**
 - **Review FY12 Tasks & Schedule (Kristen, Gail, Sean)**
 - **Customer Satisfaction Survey - Additional Questions? (Group)**
- ❖ **FY12 Performance Indicators : Status (Group)**
Systemwide PA: FY12 Requirements – (Gail & Group)
- ❖ **Systemwide Research Design (Lawr & Eric)**
 - **Review process, Funding requests**
 - **Set schedule for incorporating comments**
- ❖ **TCP Subcommittee (Gail)**
 - **TCP Inventory Form – comments from Co-op Groups?**
- ❖ **FY 11 Annual Report – Status /Issues (Kristen & Group)**
- ❖ **October 2012 Systemwide Conference**
 - **Planning**
 - **New Corps Regulations Regarding Conferences**

December 1 9:00 AM – 12:00 PM

- ❖ **FCRPS Program Brochure and Webpage: Status (Kristen & Nicole)**
- ❖ **Access Data Base (Gideon)**
- ❖ **Highlights of Agency Executive Briefing (Oct 24) & Combined JOC (Nov 8) (Kristen, Gail, Sean)**
- ❖ **Cultural Resource Handbook Revision (Eric)**
- ❖ **Columbia River Treaty (Margie McGill)**
- ❖ **Cooperating Group Issues**
- ❖ **Review & Update Action Items (Nicole & Group)**

FY 12 Meeting Schedule:

Nov 30 - Dec 1, 2011 - Union, WA

Feb 28-29, 2012 - Boise, ID

June 13-14, 2012 - Bend, OR

Sept 19-20, 2012 - Troutdale, OR

FCRPS Cultural Resources Sub-Committee Meeting Notes
November 30, 2011
Union, WA
9:00am – 4:00pm

Attendees

Gail Celmer	USACE – Northwestern Division
Lyz Ellis	USACE – Seattle District
Alice Roberts	USACE – Walla Walla District
Lawr Salo	USACE – Seattle District
Gideon Cauffman	Bonneville Power Administration
Shelby Day	Bonneville Power Administration
Kristen Martine	Bonneville Power Administration
Eric Petersen	Bonneville Power Administration
Katherine Pollock	Bonneville Power Administration
Nicole Thompson	Bonneville Power Administration
Sean Hess	Bureau of Reclamation

Handouts

FY12 Performance Indicators
FY12 Goals and Measures
Schedule to Implement Systemwide PA Commitments

Introduction New Agency Staff

BPA introduced two new contractors Shelby Day, who will be working with Wana Pa Koot Koot and Chief Joseph Cooperating Groups and Gideon Cauffman, who is departing for a position with the Jamestown S'Klallam Cultural Resource Program. Reclamation has hired a new Grand Coulee Power Office archaeologist, Mike Flowers, who will be working with the Lake Roosevelt and Hungry Horse Cooperating Groups. The Walla Walla District has a new hire, Erin Hudson, who will be supporting the Walla Walla Project Manager. Portland District will conduct interviews in December for a new WPKK Project Manager.

Program Goals and Measures

FY12 Tasks & Schedule

The group reviewed the status of comments on FY11 APEs and progress on FY12 APEs. Project managers reviewed the status of developing inventory plans and incorporating into annual work plans. The group reviewed defining survey standards, and developing data to show completed survey that does or does not meet the standards and areas yet to be surveyed.

The Seattle District gave a quick update on current work on two Archaeological Districts at Albeni Falls. The National Park Service is working on a DOE at Lake Roosevelt and the CSKT are working on a Multiple Properties Determination at Hungry Horse.

The group reviewed the completion of a stabilization project at Memaloose Island in the Bonneville Project. Updates were given for stabilization planning and design at Grand Coulee, Libby, Albeni Falls, Chief Joseph, and McNary Projects.

Customer Satisfaction Survey

BPA reviewed the development of customer satisfaction surveys on FCRPS products and relationships between the three lead agencies and relationships between lead agencies and external parties. The group reviewed the survey questions developed by the group and discussed the length and how it should be

administered. BPA will start contacting contractors in January for costs and developing a schedule for completing the development process.

Performance Indicators & Systemwide PA: FY12 Requirements

The group reviewed the FY12 PIs and FY12 requirements under the SWPA. Revisions were made to the HPMP/Project-Specific PAs schedule. Upcoming deadlines were reviewed..

Systemwide Research Design

Project managers reviewed the SWRD status. The document is currently out for review and comments are due by February 6, 2012. Depending on the number of comments received a technical workshop may be necessary. The next draft will be tentatively scheduled for June.

TCP Subcommittee

The Corps Program Manager reported that she received positive feedback on the example Traditional Cultural Properties inventory form from multiple Tribes. No meeting date has been established for the next TCP Subcommittee meeting, possibly in March.

FY11 Annual Report

BPA reported that drafting of the FY11 Annual Report is on track. The group briefly discussed reporting tables and the development of an executive summary. The executive summary is not due on the March 30 deadline. It will be developed for public consumption, something similar to BPA's Fish & Wildlife Annual Report, but limited to four to six pages. BPA requested an outline to be drafted by mid-January and BPA graphic's department can assist on graphic and layout.

FCRPS Brochure/Webpage

BPA reviewed comments on the draft brochure developed by EthnoTech, LLC. The group agreed on the current size, but made recommendations on new photos, layout redesign and a revised historic looking map. BPA presented the final revisions to the new Program website. BPA's IT department is currently working on launching the website by the end of the calendar year.

Systemwide Conference

The Corps will send out an invitation to conference planning participants for the first planning meeting to be held in January. The Corps would like the Program conference to coincide with the National Trust Conference in Spokane. The group discussed the President's request to limit government related travel and the Corps' new regulations on attending conferences. The Corps will not be hosting or paying for the 2012 conference but will be leading the planning process.

Cooperating Group Issues

The group reviewed the meeting calendar and revised conflicting cooperating group meeting dates. Payos group member raised question of the non-signature of WA SHPO on the Systemwide Programmatic Agreement.

Systemwide Programmatic Agreement Signatories

The Program Managers will be contacting Allyson Brooks on December 1 to follow up on the SHPO's non-signature on the SWPA. They will discuss the SHPO's current position, update her on the status of the Reclamation and CCT meetings and request a resolution.

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Columbia River Treaty

Margie McGill, a Regional Project Manager from the Corps of Engineers Walla Walla District, gave a brief background on Columbia River Treaty (CRT). She explained the review process and participants in the Sovereign Review Team. Tribal interests, fifteen regional tribes, are represented on the Sovereign Team by the active tribal participants: CRITFC, Upper Columbia United Tribes (UCUT), Salish and Kootenai Tribes, Upper Snake River Tribes (USRT) and Cowlitz. In September 2013, through collaboration with the sovereigns, the U.S. Entities (Corps & BPA) will provide technical recommendations to U.S. State Department.

A Cultural Resource workgroup will be formed to develop and review a scope of work for contracting Cultural Resource modeling. The extent of involvement by the FCRPS Cultural Resource staff in the CRT process is unknown.

Access Database

BPA presented the updated draft Access database. Data entry updates included site types, land managers, known districts and National Register criteria. A demonstration on producing reports, using queries such as; Project Area, Land Manager, National Register status to produce reports for Annual Reporting, Program Goals & Measures, and potentially search by themes from the Systemwide Research Design. BPA has their IT department reviewing a statement of work to have an independent contractor finish the database.

Highlights of Agency Executive Briefing & Combined JOC

A summary of the Agency Executives briefing meeting was presented. Highlights included compliments from the executives for meeting the previous year's Performance Indicators and development of the Goals and Measures. The Program Managers requested more input for drafting a three agency funding agreement that will memorialize the Program's funding commitments. The meeting topics included current and continuing issues in staffing, contracting, invoicing and ability to continue meeting the Program Goals and Measures.

SWPA Signatories Continued

Program Managers reported on the morning phone call with Allyson Brooks, WA SHPO. Program Managers requested SHPO's decision, and she requested the Agencies' resend a letter explaining the Agencies have reached an impasse. Allyson requested a new three lead-Agency letter with explanation that the Agencies have reached an impasse after repeated meetings with the CCT. The SHPO repeated that she views the SWPA as in effect in Washington State due to the ACHP signature.

FCRPS Handbook

BPA reviewed proposal for three different handbook versions: Lead-Agencies' Staff, , Lead-Agencies' Managers, and general public. The group discussed having an executive summary rather than a manager's version.

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