



## Department of Energy

Bonneville Power Administration  
P.O. Box 3621  
Portland, Oregon 97208-3621

FREEDOM OF INFORMATION ACT PROGRAM

December 31, 2014

In reply refer to: FOIA #BPA-2015-00340-F

Mr. Kyle Iboshi  
1501 SW Jefferson Street  
Portland, Oregon 97201

Mr. Iboshi:

We have received your request for records under the Freedom of Information Act (5 U.S.C. § 552). Thank you for your interest in the Bonneville Power Administration (BPA). Your request was received in this office on December 10, 2014, and has been assigned control number BPA-2015-00304-F. Please use this number in any correspondence with the agency about your request.

**You requested:**

"I request information on the Bonneville Power Administration's fixed wing aircraft for Fiscal Year 2012, 2013, and 2014. I would like a list of all trips during this period, all flight manifests for this period, and operating costs for each aircraft broken down by Fiscal Year. I would also like any reviews of the continuing need for all BPA aircraft generated since Fiscal Year 2008. This information may be contained in a Capital Asset Plan and Business Case Summary (Capital Asset Plan). I would also like any internal audit reports related to BPA aircraft provided by the Office of Aviation Management for Fiscal Years 2008-2014."

We have reviewed your letter and determined that it addresses all of the criteria of a proper request under the FOIA and the Department of Energy's FOIA regulations at Title 10, Code of Federal Regulations, Part 1004. Fees have been waived in this matter.

BPA Case Officer, Marla Cummins, has discussed your request with one of our preliminary subject matter experts. She was informed that you also sent a FOIA request to the Department of Energy headquarters (DOE-HQ) in Washington DC with a similar request. It was assigned case number DOE-2015-00335-F. Ms. Cummins was advised that on December 17, 2014 the "internal audit reports for the BPA aircraft for Fiscal Years 2008-2014," were provided to the DOE-HQ FOIA Office by the DOE's Office of Aviation Managements Aviation Program Analyst, Patricia Hagerty. Therefore, we will be coordinating and consulting with DOE-HQ on your BPA FOIA request to avoid duplication.

**Complex requests:**

FOIA requires that we act on requests “promptly” and that we make a determination on your request and respond within 20 working days (5 U.S.C. § 552(a)(6)). The Bonneville Power Administration has instituted multi-track processing, as permitted by FOIA (5 U.S.C. § 552(a)(6)(D)(i)). Simple requests and complex requests are placed in two different queues, and each queue is processed on its own first-in, first-out basis. Requests are placed in the complex queue if they will require significant agency time or resources to process.

**Unusual/exceptional circumstances:**

Under FOIA, an agency may extend the normal 20-day deadline by an additional ten business days if “unusual circumstances” exist (5 U.S.C. § 552(a)(6)(B)(i)). Unusual circumstances include the need to search records located in field facilities, requests for a voluminous amount of records, and requests that require consultation with other agencies or agency components including Department of Energy headquarters. If an agency cannot fulfill the request within the 30 working days provided by the extended deadline, agencies must (a) notify the requester and (b) work with the requester to modify or limit the scope of the request or arrange an alternative time frame for processing (5 U.S.C. § 552(a)(6)(B)(ii)).

Unusual circumstances exist in this request because the records you are requesting are voluminous in nature and we will be consulting with the Office of Aviation Management and the DOE- HQ in Washington, DC. Therefore, we currently estimate the completion of your request by February 9, 2015. Because this date is outside of the permissible 30-day extended deadline, we will contact you shortly to discuss the possibility of modifying or limiting your request to permit faster processing.

I appreciate the opportunity to assist you. If you have any questions about this letter, please contact Marla J. Cummins, FOIA Case Officer, at 503-230-5247, or via email at [mjcummins@bpa.gov](mailto:mjcummins@bpa.gov).

Sincerely,



C. M. Frost  
Freedom of Information Act Officer



## Department of Energy

Bonneville Power Administration  
P.O. Box 3621  
Portland, Oregon 97208-3621

FREEDOM OF INFORMATION ACT/PRIVACY PROGRAM

February 9, 2015

In reply refer to: FOIA #BPA-2015-00340-F

Mr. Kyle Iboshi  
1501 SW Jefferson Street  
Portland, Oregon 97201

Dear Mr. Iboshi:

This letter is in reference to your Freedom of Information Act request received in our office on December 10, 2014 which we acknowledged on December 31, 2014.

**You requested:**

"I request information on the Bonneville Power Administration's fixed wing aircraft for Fiscal Year 2012, 2013, and 2014. I would like a list of all trips during this period, all flight manifests for this period, and operating costs for each aircraft broken down by Fiscal Year. I would also like any reviews of the continuing need for all BPA aircraft generated since Fiscal Year 2008. This information may be contained in a Capital Asset Plan and Business Case Summary (Capital Asset Plan). I would also like any internal audit reports related to BPA aircraft provided by the Office of Aviation Management for Fiscal Years 2008-2014."

We had previously notified you that we expected to complete your request by February 9, 2015. We will be unable to complete your request by that deadline. Our new target date for response to you is March 27, 2015. We will keep you updated on our progress.

I appreciate the opportunity to assist you. If you have any questions about this letter, please contact Marla J. Cummins, FOIA Case Coordinator, at 503-230-5247, or via email at [mjcummins@bpa.gov](mailto:mjcummins@bpa.gov).

Sincerely,

A handwritten signature in blue ink, appearing to read "C. M. Frost", is written over a blue circular stamp or seal.

C. M. Frost  
Freedom of Information Act Officer



## Department of Energy

Bonneville Power Administration  
P.O. Box 3621  
Portland, Oregon 97208-3621

FREEDOM OF INFORMATION ACT PROGRAM

March 26, 2015

In reply refer to: FOIA #BPA-2015-00340-F

Mr. Kyle Iboshi  
1501 SW Jefferson Street  
Portland, Oregon 97201

Dear Mr. Iboshi:

This letter is in reference to your Freedom of Information Act request received in our office on December 10, 2014 which we acknowledged on December 31, 2014.

**You requested:**

"I request information on the Bonneville Power Administration's fixed wing aircraft for Fiscal Year 2012, 2013, and 2014. I would like a list of all trips during this period, all flight manifests for this period, and operating costs for each aircraft broken down by Fiscal Year. I would also like any reviews of the continuing need for all BPA aircraft generated since Fiscal Year 2008. This information may be contained in a Capital Asset Plan and Business Case Summary (Capital Asset Plan). I would also like any internal audit reports related to BPA aircraft provided by the Office of Aviation Management for Fiscal Years 2008-2014."

We had previously notified you that we expected to complete your request by March 27, 2015. We will be unable to complete your request by that deadline. Our new target date for response to you is June 22, 2015. We will keep you updated on our progress.

I appreciate the opportunity to assist you. If you have any questions about this letter, please contact Thanh Knudson, FOIA Case Coordinator (DEA Onsite, Contractor) at 503-230-5247,

Sincerely,

A handwritten signature in black ink, appearing to read "C. M. Frost", is written over a horizontal line.

C. M. Frost  
Freedom of Information Act Officer