

TOP Annual Working Group Session

Date	08/27/2020	Phone Bridge/Call-In #	+1-415-527-5035 US Toll Access code: 199 799 9788
Time	10:00am – 12:00pm	WebEx	Join the meeting Meeting Number (access code): 199 799 9788 Meeting password: hqM2SpGit43
Room	Virtual/WebEx	Meeting purpose	Customer Workshop
Attendees	PUD No. 1 of Clark County Cowlitz County PUD No. 1 Eugene Water & Electric Board Grays Harbor County PUD	Klickitat County PUD PUD #1 of Lewis County Lower Valley Energy Northern Wasco County PUD	PUD No. 1 of Okanogan County Pend Oreille County PUD No. 1 Umatilla Electric Cooperative Assoc. PUD No. 1 of Whatcom County

Meeting Agenda

Topic	Time	Presenter
Welcome/Safety Moment/Introductions	10:00–10:10	Lorissa Jones-Cardoza & Sid Hess
2021 TOP Cost Allocation <ul style="list-style-type: none"> Billing Determinants 	10:10-10:40	Lorissa Jones-Cardoza
Review of System/Equipment Change - 160 Day Notice Requirement	10:40-11:15	Brian Fisher & Michael Granath
Review of Changes to the TOPIC	11:15-11:20	Megan Walden
Equipment Change Process Review (with Customer Perspective in Mind)	11:20-11:45	James Randall & Michelle Cowan
Next Steps: <ul style="list-style-type: none"> Upcoming Schedule Key Dates to look for 	11:45-12:00	Lorissa Jones-Cardoza



2020 TOP Annual Working Group Session Meeting Minutes:

Utilities Attended:

Clark, Cowlitz, Pend Oreille, Umatilla, Lewis, EWEB, Okanogan, N. Wasco, Grays Harbor

TOPIC: 2020 Operating Costs	
Q:	If customer loses significant load, will cost be adjusted midstream?
A:	No – The FERC-714 Report is based a year back. You will see your load adjusted in the following billing year’s cycle. Example: Loads used for the 2021 billing determinants use the 2019 MW peak loads which are posted in the spring of 2020. Peak loads are always a year off.
Additional Notes	Cost Spreadsheet was resent out to invitees as there were IT issues with the initial attempt to disperse the document. You can also find this document on the TOP Services page under TOP Documents . Concerns with equipment updates for the models regarding non-BES elements that would be connected into BPA BES element.
TOPIC: Equipment Change Process	
Q:	Could these types of changes be captured in the Load Line or Generation Interconnection Requests?
A:	Some of the information can be gleaned from existing processes in place. In some cases, the scenario is internal to the customer system and impacts the TOP project, but wouldn’t necessarily be part of an Interconnection Request.
Q:	What is defined as a permanent vs. temporary change to the BES element?
A:	Example - Cascade Locks Bonneville to Hood River 115 kV line? <ul style="list-style-type: none"> • If work is being handled under outages, this would be represented in the model as an outage. To put that line back in service, customer would need to work with the RC’s timeline. • Reconductoring would be a two-fold process – outage process and submit new line rating which would be a BES change – two different timelines to work with. Grid Modeling (TPMG) group will update the modeling data prior to final energization once the last bottleneck is replaced.
Q:	What is the timeline for a system configuration change that the model does not need to be changed <ul style="list-style-type: none"> ○ Example: Long term outage of 4 months or long term outage of 3 years. BPA updates model when we know a project is under construction. TPMG manages the Seasonal Model whereas Operations deals with the Real-Time Model. There are 2 Models managed at BPA - one is the Real-Time Model with the RC, the other is the Seasonal Model with WECC
A:	Required changes to the model will happen through the normal outage coordination process.
Q:	What about relay setting changes?
A:	Relay setting changes are not part of the 160 day notification requirement.



Additional Notes	Customers are encouraged to submit an Equipment Change Request Form whenever elements to their system is being reconfigured. BPA can then review; and if it is outside of the scope of the RC West timelines, then it can be withdrawn.
	<p>Please feel free reach out to the CSRP@bpa.gov anytime you may have questions or need additional guidance on a specific change. CSRP will be happy to advice, on a case-by-case basis, whether or not the proposed change requires the 160-day notification.</p> <ul style="list-style-type: none"> • 160 day notification change: <ul style="list-style-type: none"> ○ Timeline is still very tight for BPA. RC West is very stringent and strict on this topic and will not allow energization if it is not included in their model; they will not go mid-cycle.
	Equipment change process covers operations side and contractual side to make sure everything is in order. This only applies to BES equipment changes, not non-BES equipment on a customer's one-line diagram.

****All materials and costs will be posted on the [TOP Services Page](#)****

