

FCRPS Cultural Resources Sub-Committee
Quarterly Meeting

DATE/TIME: June 9 8:00 AM – 4:30 PM
 June 10 8:00 AM – Noon

PLACE: Corps of Engineers, Northwestern Division
 1125 NW Couch St.
 Portland, OR 97209
 5th Floor, SES Conference Room (Rm 5C-01-07)
 POC: Gail Celmer (503) 808-3850

AGENDA

JUNE 9: 8:00AM – 4:30 PM

- ◆ Update on Long-Term Funding/ IPR Workshop (Kristen, Lynne & Gail)
- ◆ Outcome of 3-Agency Alignment Sessions & Managers' Mtg. on May 24th (Kristen, Lynne & Gail)
 - Final Program Goals & Measures
 - 5 Program Issues
 - Satisfaction Survey
 - Next Steps
- ◆ Systemwide PA Commitment Schedule
 - Annual Report, Lessons Learned, Format/Content of Next Report (Group Work Session)
 - Project Compliance Tracking Forms for use in preparation of future annual reports (Group Work Session)

June 10: 8:00AM – Noon

- ◆ Systemwide PA Commitment Schedule (cont'd)
 - HPMP Reviews (Gail)
 - Status of Draft Ice Harbor HPMP, and draft PAs for Hungry Horse, Albeni Falls, Chief Joseph and Libby (Sean, Lawr, Lyz, Alice)
 - Systemwide Research Design Subcommittee (Lawr)
 - TCP Subcommittee – 1st Meeting (Gail)
- ◆ Update on FY10 Performance Indicators/Discuss FY11 PIs (Group)
- ◆ DOEs for Built Environment (Lawr)
- ◆ FCRPS Conference Update (Sean)

- ◆ **Central Repository for FCRPS Data (Kristen)**
 - **Type of data & records to be stored, organization, update process, customers, need for technical specialists, etc.**
- ◆ **Use of Opt-Out Clause in Systemwide Programmatic Agreement (Kristen, Lynne, Gail)**
- ◆ **Miscellaneous (Group)**
 - **BPA Website Update**
 - **SHPO Requests for Missing FCRPS Reports**
 - **Need for Handbook Update**
 - **Co-op Group Issues**
- ◆ **Action Items (Nicole)**

FY10 Meeting Schedule

<i>Date</i>	<i>Location</i>
Dec. 2-3	Cancelled
Feb. 24-25	Boise
June 9-10	Portland
Sept. 22-23	Portland

Meeting Notes June 9, 2010

Meeting Participants:

Bonneville Power Administration (BPA)

Kristen Martine (KM): FCRPS Cultural Resource Program Manger
Nicole Thompson (NT): Program Assistant
Katherine Pollock (KP): Project Manager for Grand Coulee & Libby Projects
Eric Petersen (EP): Project Manager for Albeni Falls and Payos Projects

Bureau of Reclamation (Reclamation)

Lynne MacDonald (LM): Regional Archaeologist
Sean Hess (SH): Archaeologist, Grand Coulee Power Office attended by phone

Army Corps of Engineers (Corps)

Gail Celmer (GC): Archaeologist, Northwest Division Office
Lawr Salo (LS): Archaeologist, Seattle District
Lyz Ellis (LS): Archaeologist, Seattle District
Alice Roberts (AR): Archaeologist, Walla Walla District

Guide Consulting

John Hirsch (JH): Facilitator (attended from 9:00am – noon)

Update on Long-term Funding/IPR Workshop

KM, GC, LM provided report on May 20 Integrated Program Review. At the workshop, Joint Operating Committee leads presented general information about program purpose and proposed funding levels for FY12-17. KM, GC, and LM provided specific information about future program NHPA compliance needs. Representatives from the Confederated Salish and Kootenai Tribe, the Yakama Nation, and the Nez Perce tribe participated in person, and representatives from the Spokane and Colville Confederated Tribes participated by phone. All tribes spoke about the need for increased funding.

Outcome of 3-Agency Alignment Sessions & Managers Mtg. on May 24th

JH (contract facilitator) summarized outcomes of the May 24, 2010 meeting with managers from BPA, Reclamation, and the Corps. The meeting addressed finalization of the FCRPS Cultural Resource Program long-term goals and measures; review and finalization of policy and process issues that affect program implementation, and resolution of those issues; results of program reassessment surveys; and next steps in the program alignment.

JH discussed the need for developing a “scorecard” to measure outcomes, performance, and progress. The next step is creating short term (2-year) goals and measures for each long-term program goal. Short term actions must lead to attaining long term goals and allow progress to be measured. The CRSC broke into two groups to develop potential 2-year (short term) program goals, then reconvened to combine these into one set of draft goals.

FCRPS Conference Update

Conference will be in Polson, MT at KwaTaqNuk. Dates have been changed to October 12-14. The next conference planning call is June 23 at 2:00pm. Discussion topics

include a review of proposed breakout sessions, program update, conference theme, and an accomplishments summary.

DOEs for Built Environment

LS: Discussed the need to complete DOEs for dams and other structures. Chief Joseph and Albeni Falls are both historic structures. Loren McCrosky can do architectural historian evaluations if needed. Bonneville is a National Historic Land Mark. A DOE for Grand Coulee is currently in progress and a contractor is generating HAER documentation.

SH: Donna Hartman (Arrow Rock) is a contractor working on a district nomination for Grand Coulee, and coordinating with Reclamation to create the property boundary. Marcel Breuer designed some decorative elements at the third power plant. DOE may address some elements that are less than 50 years old.

The group discussed completing a multiple property nomination for the entire system. Existing records include a review of dams for National Historic Landmark status conducted by Billington that was sponsored by the Corps, NPS, and Reclamation (Grand Coulee was a candidate), and a context statement.

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Annual Report and Records Management

Group worked on developing a system that allows for better records management and project tracking. This will aid annual reporting, and serve as a resource for program participants. The following discussions took place.

1. **What will records/data be used for?**
 - a. Annual reporting
 - b. Federal reporting
 - c. Summary reports to management

- d. Compliance progress tracking for:
 - i. DOE/effects
 - ii. Mitigation/public education
 - iii. Compliance reports
 - iv. Site documentation
 - e. Planning and Prioritization of work
 - f. Research/Systemwide Research Design development and updates
 - g. Curation
2. **What information needs to be tracked?**
 3. **What records should be stored?**
 4. **Who will use records?**
 5. **What format should records be stored in?**
 6. **What changes/does not change through time?**
 7. **What else should be considered?**

Group reviewed a DOE tracking access database created by SH that might serve as a starting point. LM noted that Reclamation also has a draft database that might serve as a template. BPA is hiring a contract archaeologist to develop a records management system for the FCRPS. LS noted that considerations in developing the database should include ensuring compatibility with other data management technologies (GIS, ICMS, Oracle-based technologies, pdf reports, etc.). A common field would need to be created.

Group shared examples of forms from ID, MT, WA, OR; and other examples, that might be used as templates and information sources. Would like group to review materials and examples, and make recommendations about how data could be used, what data fields should be included, etc. Some fields have already been defined by federal and Systemwide PA reporting categories.

First Annual Report

The CRSC reviewed the process used to create the First Annual Report under the Systemwide PA, and drafted a schedule for the FY10 Annual Report due March 31, 2011. In general, group was satisfied with information in report appendices. Next year, would like to make sure all contributors are working from same definition of reporting categories, and would like to update the APE acreages and DOE table. The CRSC drafted the FY10 Annual Report outline as a group:

1. Executive Summary
2. TCP/HPRCSIT List (or reports/progress to date). Need to include expenditures.
3. Report Purpose
4. Appendix with a list of definitions
5. Summary of FY10 accomplishments by compliance category (including table that compares to baseline, or pre-FY10)
6. Summary of data updates and/or corrections

The FY10 Annual report will be developed according to the following schedule:

October 24, 2010: Draft report distributed to three agency cultural resource program managers for review.

December 1, 2010: Final report distributed to three agency cultural resource program managers for review.

January 15, 2011: Report distributed internally for management review.

March 1, 2011: Final Report distributed internally for second management review.

March 31, 2011: FY10 Annual Report distributed to regional program participants.

HPMP Reviews & Updates

The three agency program managers reviewed all HPMPs with reference to the requirements for HPMPs in the Systemwide Programmatic Agreement. GC handed the summary HPMP assessment out to the group. Draft HPMPs exist for Ice Harbor and Grand Coulee. Final HPMPs exist for Hungry Horse, Bonneville, The Dalles, John Day, Albeni Falls, Chief Joseph Dam, and Libby. Draft Project-specific PAs also exist for Hungry Horse, Albeni Falls, and Chief Joseph.

SWPA Implementation

Future drawdowns at Grand Coulee and Albeni Falls are being planned for various purposes. The group discussed processes for coordinating about future drafts to ensure consistency in approach and analytical methods/standards used in evaluating potential effects to cultural resources. The group also discussed the lack of clarity about whether the Systemwide PA is effective in Washington state.

Systemwide Research Design

LS will contact program participants about setting up a conference call by July 15 to work on a schedule for developing a draft.

TCP Subcommittee – 1st Meeting

GC will try to have a pre-meeting with state SHPOs on July 14 and schedule a similar meeting with THPOs and other affected agencies later. Will meet with TCP subcommittee at the Systemwide Conference in October.

Update on FY10 Performance Indicators/Discuss FY11 PIs

KP and SH reported that Reclamation PIs are on track. GC said FY11 PIs need to be finalized in August. FY11 PIs will be tied to program goals (probably APE determination) instead of contracting.

Need for Handbook Update

EP compared the SWPA and FCRPS Cultural Resource Handbook, and made recommendations about Handbook updates. Group will discuss this at the September CRSC meeting.

Next Meeting: September 22-23, 2010 at Edgefield.