

# **Requesting Transmission Service**

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## **BPA Transmission Business Practice**

Version 39

2/26/2021

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This Business Practice describes the process and guidelines for requesting transmission service from BPA Transmission Services (BPA TS) over the Open Access Same-Time Information System (OASIS).

Bilateral Redispatch for Congestion Management is a program in which BPA TS establishes agreements with third parties for INC and DEC Resources for the purpose of providing flow relief.

### BPA Policy References

- [Open Access Transmission Tariff \(OATT\)](#): Sections 13; 14; 16; 17; 18; 22
- [Transmission Rate Schedules/Provisions](#): Reservation Fee; Network Integration Rate; Point-to-Point Rate; Southern Intertie Rate; and Montana Intertie Rate

For more information, visit the [BPA Transmission Business Practices webpage](#) or submit questions to [techforum@bpa.gov](mailto:techforum@bpa.gov).

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## A. TSR Deposits and Non-Refundable Processing Fees

1. A Completed Application for Long Term Firm (LTF) transmission service includes: a Transmission Service Request (TSR) in RECEIVED status, any required deposits, and/or supplemental information. Once BPA receives a Completed Application, BPA TS will change the TSR's status to STUDY.

2. Unless prohibited by Precedent Transmission Service Agreement (PTSA) contract language, if the Customer needs to make changes to an existing TSR, the TSR must be WITHDRAWN by the Customer.
  - a. If the Customer submits a new TSR, the queue time will be the time the TSR is QUEUED in OASIS.
  - b. If the TSR is for Conformance, the queue time will be overridden to match the Parent TSR's queue time.
3. Unless indicated otherwise, the following table delineates which transactions require a TSR Deposit , Processing Fee, and/or supplemental information:

TSR	Deposit Required	\$2500 Non-Refundable Processing Fee Required	Supplemental Information Required
Original LTF PTP	Yes	Yes	None
Original LTF NT TSR for a New Network Customer	Yes	Yes	Attestation
LTF NT TSR for service to New Network Load	Yes	Yes	Attestation
NT: Short-Term Firm (STF), Hourly Firm, and Hourly Non-Firm	No	No	Attestation
PTP: Short-Term Firm (STF) Hourly Firm, Hourly Non-Firm	No	No	None
Addition or Modification of a Designated Network Resource (DNR) to an existing NT Service Agreement	No	No	Attestation
Redirect (PTP Firm)	No	No	None
Renewal (Reservation Priority)	No	No	None
Deferral (Extension for Commencement of Service)	No, refer to the Deferral Service Business Practice for reservation fee requirements	No	None
Transfer of PTSA before related TSR is CONFIRMED.	Yes, along with Security or Performance Assurance from the Assignee (refer to the most current version of the Network Open Season Bulletin (NOS) Bulletin, or its successor)	No	Transfer Template

TSR	Deposit Required	\$2500 Non-Refundable Processing Fee Required	Supplemental Information Required
Transfer of PTSA after related TSR is CONFIRMED.	No, but Security or Performance Assurance from Assignee is required (refer to the most current version of the Network Open Season (NOS) Bulletin, or its successor).	No	Transfer Template
Transfer of Transmission Service	No	No	Transfer Template
Resale of Transmission Service	No	No	None
Follow-on TSR	No	No	None

4. The Customer must provide a TSR Deposit and a Non-Refundable Processing Fee when the Customer submits an eligible LTF Point-To-Point (PTP) or Network Integration Transmission Service (NT) TSR.
5. LTF PTP TSR Deposit Amount
  - a. The TSR Deposit for LTF PTP Transmission Service is equal to the charge for one month of transmission service using the applicable monthly rate for LTF PTP Transmission Service at the same time the TSR is placed into QUEUED status in OASIS.
  - b. The amount of the TSR Deposit is calculated based on the TSR MWs requested and does not reflect associated Ancillary Services costs or credits for Short Distance Discount (SDD).
  - c. All TSR Deposits are non-transferrable and may not be used to cover the deposit for another TSR.
6. LTF NT TSR Deposit amount
  - a. The TSR Deposit is equal to the charge for one month of NT transmission service based on the MWs requested using the NT Rate Base Charge in effect at the time the TSR is placed into QUEUED status in OASIS
  - b. The amount of the TSR Deposit is calculated based on the TSR MWs requested and does not reflect associated Ancillary Services costs or credits for SDD.
7. Non-Refundable Processing Fee
  - a. In addition to a TSR Deposit, when making a LTF PTP or NT TSR, the Customer must submit a separate \$2500 Non-Refundable Processing Fee to BPA for each TSR submitted.

- b. Please refer to the table above, in Section 3, for a list of TSRs which require the \$2500 Non-Refundable Processing Fee.
- 8. Receipt of TSR Deposit and Non-Refundable Processing Fee
  - a. The TSR Deposit must be deposited with BPA, or into an Escrow Account, by Close of Business no later than 5 Business Days after the TSR status is changed to RECEIVED in OASIS or the TSR status will be changed to DECLINED and will receive no further consideration.
  - b. The Non-Refundable Processing Fee must be deposited with BPA by Close of Business no later than 5 Business Days after the TSR status is changed to RECEIVED in OASIS or the TSR status will be changed to DECLINED and will receive no further consideration.
- 9. TSR Deposit Funds and Non-Refundable Processing Fee Payment Options
  - a. Funds may be deposited either directly with BPA or into an Escrow Account established by the Transmission Customer.
  - b. The Non-Refundable Processing Fee must be paid directly to BPA and cannot be placed into an Escrow Account.
  - c. Customers submitting a TSR Deposit with BPA may include the Non-Refundable Processing Fee with the same payment.
  - d. Funds deposited with BPA will not earn interest.
  - e. TSR Deposit Funds and Non-Refundable Processing Fees Paid Directly to BPA
    - i. TSR Deposit Funds and Non-Refundable Processing Fees must be remitted in accordance with instructions which are available at [bpa.gov](http://bpa.gov), HOW TO PAY BPA. Customers may also contact BPA's Accounts Receivable at (503) 230-5788 or their BPA TS Account Executive for instructions.
    - ii. When making electronic payments, Customers must include the words "TSR Deposit and/or Non-Refundable Processing Fee" in the memo field.
  - f. If a Customer is unable to pay electronically, BPA TS will allow the submittal of paper checks. Prior to sending a paper check, the Customer must contact BPA's Accounts Receivable at (503) 230-5788, their BPA TS Account Executive, or the Fee Administrator at (360) 619-6097 for instructions.
- 10. Establishing and funding an Escrow Account for TSR Deposits
  - a. An escrow agreement must be established in advance of submitting a TSR in order to meet the deposit timelines set out in section 8 above.
  - b. The Customer must acknowledge in the agreement that the Escrow Account is for the benefit of BPA.
  - c. An Escrow Account and the related agreement must be with a federally chartered financial institution specified by BPA, which will act as Trustee for the Customer. For a list of institution(s), please contact the Fee Administrator either by telephone at (360) 619-6097 or email at [escrow@bpa.gov](mailto:escrow@bpa.gov).
  - d. The Customer is solely responsible for the setup costs and administrative fees associated with the Escrow Account.

- e. The Customer must notify the Fee Administrator of the establishment of an Escrow Account.
- f. The Customer must ensure that the Trustee notifies the Fee Administrator of the Trustee's receipt of the deposited funds when deposited.
- g. The Customer must notify the Fee Administrator in writing that the funds have been deposited into the established Escrow Account.
- h. The Customer must place the required Deposit for each TSR into the Escrow Account.
- i. Additional deposits for separate TSR(s) may be made into the existing Escrow Account, but must be separately identified and accounted for in a sub-account.

#### 11. TSR Deposit Treatment

- a. For TSRs with a final OASIS status of DECLINED, REFUSED, WITHDRAWN, RETRACTED or CONFIRMED:
  - i. If the TSR Deposit funds are paid directly to BPA, the TSR Deposit will be returned within 30 calendar days of the TSR status change.
  - ii. If the TSR Deposit is in an Escrow Account, BPA TS will authorize the release of the TSR Deposit with any accrued interest within 30 calendar days of the TSR status change.
- b. A pending refund may not be used as the TSR Deposit for a new TSR
- c. All TSR Deposit Funds are non-transferable and may not be used as a deposit for a new TSR.

## B. Reservation Requirements

1. Prior to submitting a TSR on the OASIS, the Customer must have a signed Service Agreement with BPA TS. Refer to the [Becoming a BPA TS Customer](#) website for guidelines and procedures.
2. Submitting TSRs:
  - a. Customers must submit Long-Term, Short-Term and Hourly TSRs over BPA TS' OASIS.
  - b. There is no limit to the number of TSRs a Customer may submit each day.
3. TSRs must include the following information:
  - a. Customer Name/Code (NAESB Electric Industry Registry - EIR)
  - b. Point of Receipt (POR)/Point of Delivery (POD)
  - c. Source & Sink (optional for Short-Term and Hourly)
  - d. Start date and time
  - e. Stop date and time
  - f. MW requested
  - g. Request Type
  - h. Service Code

- i. Sale Ref (Five-digit Transmission Service Agreement Number)
  - j. Bid price
    - i. The Customer may click the Get Price button to display the bid price for the type of transmission service selected
    - ii. The price displayed may not necessarily be what the Customer will be billed
    - iii. The Customer will be billed according to the effective Rate Schedule
  - k. Related Ref and Deal Ref numbers, if applicable.
  - l. Rollover Waived (Reservation Priority):
    - i. If the Customer wants the TSR to be considered for rollover rights (Reservation Priority), the Customer should leave this field blank.
    - ii. If the Customer wants to waive rollover rights (Reservation Priority) for the TSR, the Customer should select “Y” in this field.
4. If the Customer wants to be considered for offers of Partial Service between 6–11 months in duration for a long-term TSR, the Customer must specify the minimum amount of capacity it is willing to accept in the Customer Comment field of the TSR.
- a. If the Customer does not specify an amount, BPA TS will not consider the TSR for offers of Partial Service between 6-11 months in duration.
  - b. If the Customer specifies an amount and BPA TS is able to make an offer equal to or exceeding that amount, the Customer must accept the offer or its TSR will be removed from the queue and receive no further consideration.
  - c. If the Customer accepts the Partial Service offer, the Customer may submit a Remainder TSR in accordance with the Partial Long-Term Firm Service Business Practice.
5. REBID TSRs:
- a. The Customer may REBID capacity once BPA TS changes a request for PTP or NT service to COUNTEROFFER or ACCEPTED status in OASIS. A Preconfirmed request that is ACCEPTED cannot be rebid.
  - b. The Customer must submit a REBID within the specified time limit set forth in the Response Timing Requirements table in section F.3 below.
  - c. The Customer may REBID capacity multiple times but subsequent REBIDs do not restart the Customer’s Confirmation time limit.
  - d. The Customer can only REBID for capacity that is less than what BPA TS has ACCEPTED or COUNTEROFFERED.
  - e. BPA TS will ACCEPT a Customer’s REBID within the time limit per the Reservation Response Timing Requirements table in section F.3 below.
  - f. After BPA TS ACCEPTs the REBID TSR, a Customer must enter the final capacity into the MW Req field of the TSR and CONFIRM the TSR within the confirmation time limit set forth in the table in section F.3 below.

- g. If the Customer REBIDs capacity offered by BPA TS through a full or Partial offer of service, the Customer cannot submit a Remainder for any of the offered capacity released once the REBID is CONFIRMED. For example:
    - i. Customer requests 100 MW
    - ii. BPA TS COUNTEROFFERS for 60 MW
    - iii. Customer REBIDs for 50 MW
    - iv. Customer may submit a Remainder TSR for 40 MW not included in BPA TS' original COUNTEROFFER
    - v. Customer cannot submit a Remainder TSR for the 10 MW released after the REBID was CONFIRMED
6. TSRs for Third Party Supply of Balancing Reserves:
- a. Reserved on Firm Hourly, Daily, Weekly, or Monthly PTP service.
  - b. Delivered to new Third Party Supply or Self Supply Centroid. A Centroid is a unique scheduling point designated by Transmission Service for delivery of power from an INC Resource to supply balancing to a virtual facility.
  - c. BPA will not perform an AFC check, nor encumber AFC capacity on MOD-030 Flowgates.
  - d. BPA will both perform Available Transfer Capability (ATC) checks and encumber ATC capacity on MOD-029 paths.
  - e. Reservations on MOD-029 paths would be subject to Short Term (ST) Competitions and Preemption.
  - f. Reservations used for Third Party Supply or Self Supply Balancing Reserves will be charged the prevailing firm PTP tariff rate.
  - g. Transmission Customers will receive a billing credit for the transmission allocation scheduled for delivery of Third Party Supply or Self Supply of Balancing Reserves.
7. TSRs for Bilateral Redispatch for Congestion Management
- a. A Customer must submit a BPA TSR for Bilateral Redispatch for Congestion Management.
  - b. TSRs for Bilateral Redispatch for Congestion Management must be:
    - i. Request Type of ORIGINAL
    - ii. Reserve on Hourly, Daily, Weekly, or Monthly Firm or Non-Firm PTP service
    - iii. For INCs, the POD is BPAT.RD point (the Centroid for the Bilateral Redispatch for Congestion Management)
    - iv. For DEC's, the POR is BPAT.RD point
  - c. Reservations used for Bilateral Redispatch for Congestion Management will be charged the prevailing firm or non-firm PTP tariff rate.
  - d. Transmission to or from the Congestion Management Centroid, including all dependent segments to the Centroid path, may not be resold or redirected.



- e. Transmission Customers will receive a billing credit for the transmission reservation for an original reservation on the BPA Network for Bilateral Redispatch for Congestion Management. Reservations outside of the BPA BAA for dependent segments will not receive billing credit.
- 8. To be considered for Conditional Firm Transmission Service (CFS) prior to participating in an individual study or Cluster Study, Customers must indicate that they would like to be considered for CFS by entering a comment into the Customer Comments field of the TSR.
  - a. CFS offers are made in accordance with the Conditional Firm Transmission Service and Transmission Service Request Study and Expansion Process (TSEP) Business Practices.

## **C. Service Across Multiple Transmission Systems (SAMTS)**

1. Parameters
  - a. SAMTS requests require more than one transmission provider.
  - b. Transmission Customers may submit a TSR that is linked to other requests or reservations on other transmission systems. A linked request is referred to as a coordinated request. A group of coordinated requests and reservations is referred to as a Coordinated Group (CG).
  - c. The following service types and increments are eligible to be coordinated requests:
    - i. LTF-Yearly PTP
    - ii. LTF-Yearly NT
    - iii. STF-Monthly PTP
    - iv. STF-Monthly NT
    - v. NF-Monthly PTP
    - vi. NF-Monthly NT
  - d. Requests submitted under BPA's Newpoint policy, associated with an active 2008, 2009 or 2010 PTSA, and Resales are not eligible to be coordinated requests.
  - e. Coordinated requests must be submitted as preconfirmed.
  - f. Coordinated requests do not have to have the same capacity or duration as other requests or reservations in the coordinated group.
  - g. Coordinated requests are queued and evaluated in the same manner (i.e., same service priority) as any other request.
  - h. A Customer may REBID capacity of a coordinated request (for more information, see Appendix A, Service Across Multiple Transmission Systems (SAMTS) Reference Document).
2. Submitting a Coordinated Request over BPA's OASIS

- a. For a new TSR to be an eligible coordinated request, the Customer must check the preconfirmed box and set the CG Status to “PROPOSED”. These values cannot be modified after the TSR is submitted.
  - b. For a CG to be valid, within 24 hours from the submission of the first coordinated request, the Customer must complete the following steps:
    - i. The Customer must open each Coordinated Request and selects “PROPOSED” in the CG Status field to open a “New Coordinated Group” display. The Customer must complete the information requested for all coordinated requests and existing confirmed reservations in the group.
    - ii. After completion of the previous step on all affected transmission systems, the Customer must select the Customer Update button on the main Transmission Reservation Detail screen for all coordinated requests and change the CG Status from PROPOSED to ATTESTED. This confirms that the CG will provide contiguous service over time and affected systems.
  - c. Prior to the attestation deadline, a Customer may add or delete coordinated requests/reservations from the group or remove the entire group. After the attestation deadline, the list of requests/reservations that comprise the group is considered final and cannot be further modified by the Customer except to update coordinated requests to one of the following disposition states:
    - i. PENDING – The initial status for a coordinated request that has been submitted but not yet acted upon by the transmission provider.
    - ii. WITHDRAWN –The coordinated request was withdrawn from consideration if one or more transmission providers respond with a TSR status other than CR\_ACCEPTED and the Customer declines to confirm the coordinated request.
    - iii. FULL – The coordinated request was granted at the full requested capacity, i.e., the coordinated request was set to CR\_ACCEPTED.
    - iv. PARTIAL – The coordinated request was granted at less than the full requested capacity, i.e., the coordinated request was set to CR\_COUNTEROFFER.
    - v. NONE – The coordinated request was set to some final state other than CR\_ACCEPTED or CR\_COUNTEROFFER, e.g., REFUSED.
  - d. If the Customer does not attest prior to the attestation deadline, BPA TS will set the state of the coordinated request to INVALID.
3. Processing a Coordinated Request
- a. BPA will not accept or counteroffer a coordinated request until the Customer meets the attestation requirement
  - b. The Customer has the option to change the status from CR\_ACCEPTED or CR\_COUNTEROFFER to CONFIRMED prior to knowing the final disposition of all coordinated requests.
  - c. The Customer must change the TSRs CR Disposition to the type of service being offered (i.e. Full, Partial, None), and enter the CR Disposition Time to notify the

Transmission Providers impacted by the coordinated request when an offer has been made to any of the requests in the CG.

- d. The process for offering and confirming service is the same as any other request once the confirmation time limit of the coordinated request is initiated. The confirmation time limit is initiated when all requests in the coordinated group have been placed in CR\_ACCEPTED, CR\_COUNTEROFFER, or REFUSED status.

## **D. Newpoint Designation**

1. The Customer must designate Newpoint on its TSR when either the POR or the POD is at an interconnection point on BPA's network or external interties where no substation yet exists, or when transmission facilities do exist, but the point is not posted on OASIS. Prior to approving a Newpoint designation, BPA TS will consider whether granting the Newpoint will negatively impact transmission service to other transmission customers and is consistent with good utility practice and contractual commitments.
2. Newpoint can only be designated for a LTF Yearly PTP or LTF Yearly NT request.
  - a. The Source or Sink must be NEWPOINT
  - b. The POR or POD must be NEWPOINTBPAT
3. Newpoint Interconnection on BPA's Network where no substation yet exists:
  - a. The TSR must include the specific geographical reference point information and the specific associated Generation Interconnection Request number(s), if applicable, in the Comments field of the OASIS Reservation Entry Form.
    - i. The specific geographical reference point information and the specific associated Generation Interconnection Request number(s) included in the Comments field cannot be changed once the TSR is submitted.
  - b. If the POR and POD are both known, even though there is not yet a substation at the interconnection point, select the relevant description POR and POD and use NEWPOINT in only the Source or Sink field. To do this, the Customer will need to select "\*" next to either the Source or the Sink and type NEWPOINT in the Source or Sink name field, then click Enter.
4. Newpoint Interconnection on BPA's External Interties where no substation yet exists:
  - a. Subject to Section D.1 above, Newpoint designations for interconnection points on BPA's external interties are limited to new interconnections between existing facilities.
  - b. The Intertie Newpoint cannot be an expansion or extension of the Intertie beyond BPA's service area.
  - c. The TSR must reference an existing facility and specify associated Generation Interconnection Request number(s) in the Comments field of the OASIS Reservation Entry Form, if applicable.
    - i. The specific geographical reference point information and the specific associated Generation Interconnection Request number(s) included in the Comments field cannot be changed once the TSR is submitted.

- d. The Customer will incur the applicable Intertie rate and/or Network rate depending on the location of the POR and POD.
- 5. General Provisions for Newpoint Interconnection where no substation yet exists:
  - a. Within 15 calendar days of receipt of a TSR designating Newpoint at an interconnection point where no substation yet exists, BPA TS will:
    - i. Determine an existing location (substation and voltage) to assess LT ATC impacts, consistent with the Customer Comments provided in 3.a or 4.c above.
    - ii. Provide notice to the Customer via the Seller Comment field of the Newpoint TSR of the LT ATC assessment location.
  - b. Subject to Section D.1 above, if BPA TS determines it can make an offer of service to a TSR designating Newpoint at an interconnection point where no substation yet exists, BPA TS will offer the Customer an Exhibit with a Source or Sink consistent with the ATC assessment location.
    - i. The Customer must conform its Newpoint TSR by submitting a new TSR that matches the TSR conformance instructions the Customer receives from its Account Executive within five Business Days.
    - ii. Within 15 calendar days of the Date of Tender, the Customer must sign the Service Agreement.
    - iii. If the Customer fails to sign the Transmission Service offer, BPA TS will place both the conformed TSR and the Newpoint TSR in DECLINED status and the TSRs will receive no further consideration.
  - c. Customers granted a TSR pursuant to the procedures described in 5.b above have the right to utilize that service consistent with the BPA TS OATT.
  - d. BPA TS may build and identify a new OASIS Source/Sink and/or POR/POD consistent with the location identified in 3.a or 4.c above when the interconnection facilities are energized. The customer must conform its TSR to the identified Source/Sink and/or POR/POD as directed by BPA TS in order to use the service from the interconnection location.
    - i. PTP Customers granted a TSR as conformed, pursuant to the procedures described in 5.b above, must conform their TSR by submitting a Redirect TSR. Refer to the Redirect Business Practice for guidelines on submitting a Redirect Request.
    - ii. If the above Redirect Request is received within 30 calendar days from the date BPA TS identifies a new Source/Sink and/or POR/POD on OASIS consistent with the location identified in 3.a or 4.c above, BPA TS will deem the Redirect Request to have no ATC impacts and will grant the Redirect TSR. A Redirect Request received after 30 calendar days will be assessed for ATC impacts as a new Redirect Request.
    - iii. BPA TS will give NT Customers specific instructions on how to conform their TSR(s).
- 6. Newpoint for existing facilities (substation and voltage) when no Source or Sink is designated on OASIS:

- a. The LTF TSR must reference an existing facility in the Comments field of the OASIS Reservation Entry Form.
  - i. The existing facility in the Comments field cannot change once the TSR is submitted.
- b. Subject to Section D.1 above, BPA TS will build and identify a new Source/Sink and/or POR/POD on OASIS and notify the Customer by email to conform its TSR to the new point.
  - i. The Customer must conform its Newpoint TSR by submitting a new Conformance TSR that matches the TSR conformance instructions the Customer receives from its BPA TS Account Executive within five Business Days or its Newpoint TSR will be Declined and removed from the queue.
  - ii. The Deal Ref of the Conformance TSR must reference the parent Newpoint TSR number in order to preserve the Customer's queue time.

## E. Linkage

1. To link a LTF TSR to a Generation Interconnection Request, the TSR must:
  - a. Be submitted on the same calendar day as the Generation Interconnection Request
  - b. If the POR is a Newpoint Designation, the Customer must provide the same physical description of the Point of Interconnection (POI) as specified in the Generation Interconnection Request in the Customer Comments field of the TSR.
  - c. Specify a requested Reserved Capacity that does not exceed the capacity specified in the Generation Interconnection Request (either individually or in aggregate if multiple TSRs are linked to a single Generation Interconnection Request)
  - d. State in the Customer Comments field of the TSR: "This TSR is linked to an Interconnection Request"
  - e. Within five Business Days after submitting the TSR, the Customer must specify the Generation Interconnection Request number that the TSR is to be linked to.
2. To link a LTF TSR to a Line and Load Interconnection Request (LLIR) the TSR must:
  - a. Be submitted on the same calendar day as the LLIR
  - b. State in the Customer Comments field of the TSR: "This TSR is linked to an LLIR"
  - c. Provide the identical physical description of the interconnection point as was provided in the LLIR

## F. Reservation Timelines

1. The Customer must submit TSRs in accordance with the current Western Electricity Coordinating Council (WECC) Preschedule Calendar and in accordance with BPA TS'

reservation timeframes specified below. The WECC Preschedule Calendar can be accessed on the WECC web site at [www.wecc.biz](http://www.wecc.biz)

## 2. Submission of Transmission Service Requests During Reservation Window

<b>Transmission Service Products</b>	<b>Transmission Service Classification</b>	<b>NERC Priority</b>	<b>Reservation Window</b>	<b>Duration</b>
F-Yearly PTP or F-Yearly NT	Firm	7	Beginning 10 years prior to the service commencement date (SCD), up to 60 days in advance of the calendar month in which service is to commence, and less time as practicable	Begins 00:00 hours on the first day of the month for no less than a year (12 calendar months) and no more than 30 years
STF-Monthly PTP, STF-Monthly NT	Firm	7	No earlier than 365 days before delivery, up to 20 minutes prior to the start of flow	Begins 00:00 hours one day and ends 00:00 hours of a following day for no less than 28 days and no more than 364 days; end date can be no later than 13 months from the TSR queue date
STF-Weekly PTP, STF-Weekly NT	Firm	7	No earlier than 14 days before delivery, up to 20 minutes prior to the start of flow	Begins 00:00 hours one day and ends 00:00 hours of a following day for no less than 7 days and no more than 27 days
STF-Daily PTP, STF-Daily NT	Firm	7	No earlier than 7 days before delivery, up to 20 minutes prior to the start of flow	Begins 00:00 hours one day and ends 00:00 hours of a following day for no less than 1 day and no more than 6 days
F-Daily Loss Return	Firm	7	No earlier than 7 days before delivery, up to	Begins 00:00 hours one day and ends 00:00 hours of a

Transmission Service Products	Transmission Service Classification	NERC Priority	Reservation Window	Duration
			15:00 of the WECC Preschedule day	following day for no less than 1 day and no more than 6 days
F-Hourly Loss Return	Firm	7	No earlier than 7 days before delivery, up to 15:00 of the WECC Preschedule day	Begins at XX:00 one day and may continue up to 00:00 hours of the following day for no more than 24 hours
F-Hourly PTP, F-Hourly NT	Firm	7	Beginning at 9:00 of the WECC Preschedule day, up to twenty (20) minutes prior to the start of the operating day.	Begins at XX:00 one day and may continue up to 00:00 hours of the following day for no more than 24 hours
ST Non-Firm Monthly NT	Non-Firm	6	No earlier than 60 days before delivery, up to 20 minutes prior to the start of flow	Begins 00:00 hours one day and ends 00:00 hours of a following day for no less than 28 days and no more than 364 days
ST Non-Firm Weekly NT	Non-Firm	6	No earlier than 14 days before delivery, up to 20 minutes prior to the start of flow	Begins 00:00 hours one day and ends 00:00 hours of a following day for no less than 7 days and no more than 27 days
ST Non-Firm Daily NT	Non-Firm	6	No earlier than 2 days before delivery, up to 20 minutes prior to the start of flow	Begins 00:00 hours one day and ends 00:00 hours of a following day for no less than 1 day and no more than 6 days
NF-Hourly NT	Non-Firm	6	Beginning at 10:00 of the WECC Preschedule day, up to the end of the Operating Hour.	Begins XX:00 one day and may continue up to 00:00 hours of the following day for

Transmission Service Products	Transmission Service Classification	NERC Priority	Reservation Window	Duration
				no more than 24 hours
ST Non-Firm Monthly PTP	Non-Firm	5	No earlier than 60 days before delivery, up to 20 minutes prior to the start of flow	Begins 00:00 hours one day and ends 00:00 hours of a following day for no less than 28 days and no more than 364 days
ST Non-Firm Weekly PTP	Non-Firm	4	No earlier than 14 days before delivery, up to 20 minutes prior to the start of flow	Begins 00:00 hours one day and ends 00:00 hours of a following day for no less than 7 days and no more than 27 days
ST Non-Firm Daily PTP	Non-Firm	3	No earlier than 2 days before delivery, up to 20 minutes prior to the start of flow	Begins 00:00 hours one day and ends 00:00 hours of a following day for no less than 1 day and no more than 6 days
NF-Hourly PTP	Non-Firm	2	Beginning at 10:00 of the WECC Preschedule day, up to the end of the Operating Hour	Begins XX:00 one day and may continue up to 00:00 hours of the following day for no more than 24 hours
NF-Secondary Hourly PTP	Non-Firm	1	Beginning at 10:00 of the WECC Preschedule day, to the end of the Operating Hour	Begins XX:00 one day and may continue up to 00:00 hours of the following day for no more than 24 hours

### 3. Reservation Response Timing Requirements

- a. TSR Response Times that BPA TS follows are outlined below:



Class	Increment	Queued Prior to Start	Evaluation Time Limit	Confirmation Time Limit <sup>1</sup> ACCEPTED or COUNTEROFFER <sup>2</sup>	Confirmation Time Limit <sup>1</sup> CR_ACCEPTED or CR_COUNTEROFFER	Transmission Provider Counter Time Limit after REBID <sup>7</sup>
Firm or Non-Firm	Hourly	<1 hour	Best effort	5 minutes	N/A	5 minutes
Firm or Non-Firm	Hourly	>1 hour and < 24 hours	30 minutes	5 minutes	N/A	5 minutes
Firm or Non-Firm	Hourly	>24 hours	30 minutes	30 minutes	N/A	10 minutes
Firm	Daily	< 24 Hours	Best Effort	2 Hours <sup>3</sup>	N/A	30 minutes
Firm	Daily	N/A	Best effort, but less than 30 days (iv)	24 Hours <sup>3</sup>	N/A	4 Hours
Non-Firm	Daily	N/A	30 minutes	2 Hours <sup>3</sup>	N/A	10 minutes
Firm	Weekly	< 86 Hours	30 Days	2 Hours <sup>4</sup>	N/A	30 minutes
Firm	Weekly	86 - 110 Hours	30 Days	24 Hours <sup>4</sup>	N/A	4 Hours
Firm	Weekly	N/A	Best effort, but less than 30 days <sup>4</sup>	48 Hours <sup>3</sup>	N/A	4 Hours
Non-Firm	Weekly	N/A	4 Hours	24 Hours <sup>3</sup>	N/A	4 Hours
Firm	Monthly	< 86 Hours	30 Days	2 Hours <sup>4</sup>	N/A	30 minutes
Firm	Monthly	86-110 Hours	30 Days	24 Hours <sup>4</sup>	N/A	4 Hours
Firm	Monthly	110-158 Hours	30 Days	48 Hours <sup>4</sup>	N/A	4 Hours
Firm	Monthly	N/A	Best effort, but less than 30 Days <sup>4</sup>	4 Days <sup>3</sup>	4 Days	4 Hours
Non-Firm	Monthly	N/A	2 Days <sup>6</sup>	24 Hours <sup>3</sup>	24 Hours	4 Hours
Firm	Yearly	< 60 days <sup>5</sup>	30 Days	15 Days	15 Days	4 Hours

<sup>1</sup>Confirmation time limits are not to be interpreted to extend reservation deadlines or to override Preemption deadlines set forth in Section 13.2 of the Tariff and in the Preemption of Short-Term Requests and Reservations Business Practice.

<sup>2</sup>Measurement starts at the time the request is first moved to either Accepted or COUNTEROFFER. The time limit does not reset on subsequent changes of state.

<sup>3</sup>The Confirmation Time Limit or 20 minutes prior to flow of the Preschedule day, whichever is earlier.

<sup>4</sup>Subject to expedited time requirements. BPA TS will make best efforts to respond within 72 hours, or prior to the reservation scheduling deadline, whichever is earlier, to a request for Monthly/Weekly/Daily Firm Service received during period 2-30 days ahead of the service start time.

<sup>5</sup>BPA TS may process TSRs queued < 60 days prior to start if practicable.

<sup>6</sup>Days are defined as calendar days.

<sup>7</sup>Measurement starts at the time the Transmission Customer changes the state to REBID. The time limit does not reset on subsequent changes of state.

## G. LTF TSR Process

1. For procedures on how to submit a LTF PTP or NT TSR, please refer to the OASIS LTF TSR Submittal Procedures.
2. Prohibition of Multiple POR/POD Transmission Requests.
  - a. On July 12, 2004, Transmission Services implemented a moratorium on multiple POR/POD requests, requiring that requests for Long-Term Firm Point-to-Point Transmission Service must specify a single POR and a single POD.
3. The MW requested in a LTF PTP TSR must be a flat transmission capacity MW profile for the full duration of the reservation. Please refer to the Redirect Business Practice for specific requirements regarding LTF Redirect Requests.
4. BPA TS will change the status of the LTF TSR from QUEUED to RECEIVED once BPA TS verifies that the information in each of the required OASIS TSR fields is valid.
5. A TSR must be WITHDRAWN and resubmitted as a new TSR if a Customer wants to make any other changes. A new Queue Position will be determined based on the TSR's queued time, unless the Customer was directed to submit a Conformance TSR.
6. NT TSR Process
  - a. Prior to submittal of an LTF NT TSR, an NT Customer should contact its BPA TS Account Executive in order to:
    - i. Verify the appropriate method for submitting a LTF request via OASIS
    - ii. Determine whether an LTF NT TSR(s) is required and if so, what data must be submitted on the LTF NT TSR, and what data, if any, must be submitted as supplemental information using other delivery systems (e.g., U.S. Mail, fax, overnight delivery, email, etc.)
  - b. Requests for new NT Service require an LTF NT TSR submittal
  - c. Requests to modify existing NT Service require an LTF NT TSR submittal. Below is a list of scenarios to modify existing NT Service:
    - i. Acquisition of New Network Load
    - ii. Addition of a new or modification to an existing DNR; for example, increasing the MW demand of a DNR

- iii. An NT Customer may undesignate all or part of a DNR by submitting a request to terminate the DNR on OASIS.
- 7. For additional information on NT Service, please refer to the Network Integration Transmission Service Business Practice.

## H. Short-Term & Hourly TSR Processes

1. Short-Term Firm (STF) Requests
  - a. TSRs can be submitted in Daily, Weekly and Monthly durations.
  - b. A STF TSR for NT Service may contain a shaped MW demand. The shaped MW demand may only be in the increments of service requested:
    - i. A TSR for Monthly NT Service may be shaped in monthly increments.
    - ii. A TSR for Weekly NT Service may be shaped in weekly increments.
    - iii. A TSR for Daily NT Service may be shaped in daily increments.
  - c. A shaped STF TSR for NT Service in the Monthly, Weekly, and Daily increments may not start with 0 MW demand nor end with 0 MW demand.
  - d. A STF TSR for PTP Service may not contain a shaped MW demand.
2. Hourly Firm and Non-Firm Requests
  - a. Hourly requests can be shaped.
    - i. 0 MW is a valid demand in a shaped Hourly TSR.
  - b. The duration of an Hourly TSR is the period of time between the requested start and stop times.
  - c. Monthly, Weekly, and Daily short-term Non-Firm requests cannot be shaped.
3. Upon submittal, Short-Term Firm and Non-Firm requests are evaluated for ATC and Network Congestion impacts. See Section C of the [Transmission Service Requests Evaluation Business Practice](#).
4. If BPA TS has sufficient ATC to make a full offer, the TSR will be given an OASIS status of ACCEPTED.
  - a. If the TSR was submitted Preconfirmed, the OASIS status of the TSR will automatically change to CONFIRMED.
  - b. If the TSR was not submitted Preconfirmed, the Customer may Withdraw or Confirm the TSR on OASIS within the specified time limit in the Response Field of the TSR. The time limit can be found above in the Reservation Response Timing Requirements section F.3 of this Business Practice.
    - i. If the Customer does not respond within the specified time limit, the OASIS status of the TSR will automatically change to a final state of RETRACTED, and the TSR will receive no further consideration.
5. If BPA TS does not have sufficient ATC to make a full offer, but has sufficient ATC to make a Partial offer, BPA TS will make a COUNTEROFFER.

- a. Monthly, Weekly, and Daily Short-Term Firm requests will be counteroffered in flat Daily increments. Hourly requests may be counteroffered in shaped Hourly increments.
  - b. A Customer may REBID capacity once BPA changes a request for PTP or NT service to a COUNTEROFFER status on OASIS. See REBID TSRs section B.5 above.
6. If a Customer wants to annul a TSR, send a request to TBLResdesk@bpa.gov.

## I. TSR Validation Denial Reasons

1. If a TSR is deemed INVALID, REFUSED or DECLINED, the denial reason will be displayed within the Seller Comments field of the TSR.
2. One of the following TSR denial reasons shall be included in the TSR Seller Comments field describing why the TSR was denied:

TSR Validation Rules	
Denial Reason (Seller Comments)	Rule Description
Insufficient Available Flowgate Capacity (AFC)	Verifies the AFC requested by the TSR is available
Insufficient ATC	Verifies the ATC requested by the TSR for the intertie and/or regional interconnection is available
INVALID Cust, Cont #, or Type	Validates the Customer's contract and the requested type of service is valid for the specified contract
INVALID Deferral Criteria	Verifies that the Deferral TSR is prepared in accordance with the documented Deferral rules
INVALID Matching Criteria	Verifies Competition matching criteria are completed correctly
INVALID POR or POD	Verifies that the POR/POD data on the TSR match BPA TS' PORs and PODs
INVALID POR/Source or POD/Sink (LT only)	Verifies that the TSR Source/Sink (if entered) map to the POR/POD
INVALID Price Entered	Verifies ceiling price entered on TSR
INVALID Redirect Criteria	Verifies that the Redirect TSR is prepared in accordance with the documented Redirect rules
INVALID Renewal Criteria	Verifies that the Renewal TSR is prepared in accordance with the documented Renewal rules
INVALID Resale Criteria	Verifies that the Resale TSR is prepared in accordance with the documented Resale rules
INVALID Source/Sink	Verifies that the Source/Sink data on the TSR match BPA TS' Source/Sink data
Timing Validation Failed	Verifies service timing rules and verifies WECC Preschedule Calendar and BPA TS' timing rules
3PS, .SS, and SUP TSR Checks	Verifies TSRs with PORs or PODs ending in .3PS, .SS, or .SUP are for Firm Hourly, Daily, Weekly, or Monthly PTP service

TSR Validation Rules	
Denial Reason (Seller Comments)	Rule Description
Failure in SOA Pilot Rules	Verifies TSRs with PORs or PODs of BPAT.RD; Customer codes participating in Pilot, STF/NF PTP to/from BPAT.RD, only request type of Original

3. BPA TS retains the right to add or change denial reasons without notice.
4. Please refer to the applicable business practices for specific requirements related to Deferrals, Redirects, Renewals (Reservation Priority) and Resales.

## **J. Reference Document: Service Across Multiple Systems (SAMTS)**

1. [Appendix A: Service Across Multiple Transmission Systems \(SAMTS\) Reference Document](#)